Eligibility Criteria

S. No.	Eligibility Criteria	MeritTrac's Inputs
1	The agency must be a company/firm registered in India under the Companies Act, 1956/ 2013 for at least three years as on bid submission date	Complied. Certificate of Incorporation is enclosed herewith
2	Average Annual Turnover of the bidder in last three financial years (FY 14-15, FY 15-16 and FY 16-17) should be at least INR 15 Crores	Audited Financials for the last 3 years are enclosed herewith
3	Average Annual Turnover of the bidder for recruitment/ examination related business in last three financial years (FY 14-15, FY 15-16 and FY 16-17) should be at least INR 5 Crores	CA Certificate is enclosed
4	The bidder should have positive net worth for last three financial years i.e. (FY 14-15, FY 15-16 and FY 16-17)	CA Certificate is enclosed
5	The bidder should have at least 200 employees on payroll of the company as on bid submission date	Certificate from Company HR counter signed by Authorized signatory is enclosed herewith
6	The bidder should have valid GST Identification no.	GST reg. certificate is enclosed herewith
7	The bidder must have successfully executed 5 Online {computer based} examination against different advertisements in India of minimum value of INR 1 crore each in last 5 years	Proofs enclosed herewith for Brihan Mumbai Municipal Corporation, IIBF, KVPY-IISC, Manipal University, Sikkim Manipal University, Rajya Sabha Secretariat, Rajasthan Public Services Commission, Directorate of Local Bodies and other projects
8	The bidder must have conducted online exam with 5,000 or more candidates in single shift for an online examination	Proof Enclosed herewith for conducting online exam more than 5,000 candidates in a single shift (IIBF, KVPY-IISC, SMU, Manipal University and others
9	The bidder must own the complete source code of the software being used for conducting the Computer based exam. The bidder must have the copyright of the source code and all its components.	Undertaking to this effect is enclosed herewith
10	The bidder must have primary data center with DR site infrastructure for data Security. Both the Data Centres should be located in India in different seismic zones.	Undertaking to this effect is enclosed here along with Data Centre details
11	The bidder must have ISO 9001 certification.	Yes. ISO 9001 certification is enclosed herewith
12	The bidder should not be blacklisted by the central government/ any State Government/ Public Sector Units in India	Undertaking to this effect is enclosed herewith
13	Authorisation of Bidder's signatory	Power of Attorney and Authority letter is enclosed herewith

MeritTrac Services Pvt. Ltd. New Delhi

MeritTrac Services Private Limited Bangalore

Technical Evaluation Criteria

S No	Evaluation Criteria	Document Required	MeritTrac's Response
1	Average Annual Turnover of the bidder for recruitment/ examination related business in last three financial years (FY 14-15, FY 15-16 and FY 16-17) should be at least INR 15 Crores	CA Certificate	MeritTrac's Average Annual Turnover for recruitment/ examination related business in last three financial years (FY 14-15, FY 15-16 and FY 16-17) exceeds 15 crores. CA certificate is enclosed herewith.
2	Average Annual Turnover of the agency for recruitment/ examination related business in last three financial years (FY 14-15, FY 15-16 and FY 16-17) INR 15 Cr ≤ Turnover ≤ INR 20Cr: 5 marks INR 20 Cr < Turnover ≤ INR 25Cr: 15 marks INR 25 Cr < Turnover ≤ INR 30Cr: 25 marks INR 30 Cr < Turnover: 32 marks	CA Certificate	MeritTrac's average annual turnover for recruitment/examination related business in the last three financial years (FY 14-15, FY 15-16 and FY 16-17) exceeds 100 crores. Audited financials for last 3 years along with CA certificate is enclosed herewith.
3	The bidder should have minimum 200 employees on payroll. for no. of employees 200 – 300: 4 marks 301 – 400: 8 marks 401 – 500: 12 marks 501 – 600: 16 marks Greater than 600 employees: 20 marks	Certificate from the Company Secretary/ Self-certification signed by HR head and counter signed by Authorized signatory	Self-certification signed by Asst. General Manager- HR is enclosed herewith. Overall employee strength in MeritTrac and its parent company exceeds 600 employees on payroll.
4	Approach & Methodology: •Understanding of the scope of the project, Project Approach and methodology, Project Plan and Challenges Faced - 5 Marks •Completeness and comprehensiveness of Solution and Functional Demonstration of Solution and Design - 5 Marks Maximum Marks- 10 marks	Presentation	MeritTrac would be glad to present the approach and methodology related to project execution for computer based exam delivery for UPDESCO in detail (as and when required by UPDESCO).
5	The bidder must have successfully executed 5 Online {computer based} examination against different advertisements in India of minimum value of INR 1 crore each in last 5 years 3 marks for each project subject to max 15 marks Additional, 2.5 marks for each project with any state	Copy of Work Order / LOI/ LOA / Agreement / Client certificate / Completion certificate	MeritTrac has enclosed more than 7 computer based projects against different advertisements in India of minimum value of INR 1 crore each in last 5 years. The work orders/completion letters/invoices enclosed herewith for KVPY-IISC, DOLB, Rajya Sabha Secretariat, NISM, PSC, MCGM, IIBF, SMU, Manipal University, RPSC, VIT

MeitTrac Services Private Limited

Market Square, #12/5, 4th Floor, Kaikondarahalli, Varthur Hobli, Sarjapura Main Rd. Bengaluru -560035
Tel: +91-80-71819100 | Fax: +91-8071819400 | http://www.merittrac.com

	Government subject to max 5 marks		
6	The bidder must have authorized and globally accepted software certifications •ISO 9001: 3 Marks •ISO 20000-1: 3 Marks •ISO 27001: 4 Marks •CERT-In: 5 Marks • Any other relevant certification: 1 Mark The Bidder's maturity in software development based on CMMi Levels: • CMMi Level 3----------1 Mark OR • CMMi Level 5---------2 Marks Maximum Marks: 18 Marks	Valid copy of certificate	MeritTrac has **ISO 9001, ISO 27001, CertIn certificate** for both online application form & its test taking engine, **STQC** and **CMMi Level 3** certifications. The above mentioned certificates are enclosed herewith.

Kind Regards,

MeritTrac Services Private Limited Bangalore

Krishan Kumar Gautam
Regional Manager- Assessments
MeritTrac Services Pvt. Ltd.

MeritTrac Services Pvt. Ltd. New Delhi

Eligibility Criteria

S. No.	Eligibility Criteria	MeritTrac's Inputs
1	The bidder must be registered in India under the Companies Act, 2013 for at least five years as on bid submission date	Certificate of Incorporation is enclosed herewith
2	Average Annual Turnover of the bidder in last three financial years (FY 14-15, FY 15-16 and FY 16-17) should be at least INR 15 Crores	Audited Financials for the last 3 years are enclosed herewith
3	Average Annual Turnover of the bidder for recruitment/ examination related business in last three financial years (FY 14-15, FY 15-16 and FY 16-17) should be at least INR 5 Crores	CA Certificate is enclosed
4	The bidder should have positive net worth for last three financial years i.e. (FY 14-15, FY 15-16 and FY 16-17)	CA Certificate is enclosed
5	The bidder should have at least 200 employees on payroll of the company as on bid submission date	Certificate from Company HR counter signed by Authorized signatory is enclosed herewith
6	The bidder should have valid GST Identification no.	GST reg. certificate is enclosed herewith
7	The bidder must have successfully executed 5 Online {computer based} examination against different advertisements in India of minimum value of INR 1 crore each in last 5 years	Proofs enclosed herewith for Brihan Mumbai Municipal Corporation, IIBF, KVPY-IISC, Manipal University, Sikkim Manipal University, Rajya Sabha Secretariat, Rajasthan Public Services Commission, Directorate of Local Bodies and other projects
8	The bidder must have conducted online exam with 5,000 or more candidates in single shift for an online examination	Proof Enclosed herewith for conducting online exam more than 5,000 candidates in a single shift (IIBF, KVPY-IISC, SMU, Manipal University and others
9	The bidder must own the complete source code of the software being used for conducting the Computer based exam. The bidder must have the copyright of the source code and all its components.	Undertaking to this effect is enclosed herewith
10	The bidder must have primary data center with DR site infrastructure for data Security. Both the Data Centres should be located in India in different seismic zones.	Undertaking to this effect is enclosed here along with Data Centre details
11	The bidder must have ISO 9001 certification.	Yes. ISO 9001 certification is enclosed herewith
12	The bidder should not be blacklisted by the central government/ any State Government/ Public Sector Units in India	Undertaking to this effect is enclosed herewith
13	Authorisation of Bidder's signatory	Power of Attorney and Authority letter is enclosed herewith

MeritTrac Services Private Limited Bangalore

MeitTrac Services Private Limited

भारतीय आई० आर०

Form 1.R.

निगमन का प्रमाण- पत्र

CERTIFICATE OF INCORPORATION

सं०.....का सं०.....

No.08/.27573.....of 2000.....

मैं एतद्द्वारा प्रमाणित करता हूँ कि आज, ...

.....

.....

कम्पनी अधिनियम (1956 का 1) के अधीन निगमित की गई है और यह कम्पनी परीसीमित है।

I hereby certify that MERITTRAC SERVICES PRIVATE LIMITED...

.....

.....

is this day incorporated under the Companies Act, 1956 (No. 1 of 1956) and that the Company is Limited.

मेरे हस्ताक्षर से आज ता०, ... को दिया गया।

Given under my hand at BANGALORE this .....FOURTH.....

day of .....AUGUST..... Two Thousand .....

(B.H. ANAND)
कम्पनियों का रजिस्ट्रार
कर्नाटक, बैंगलूर

Registrar of Companies
KARNATAKA, BANGALORE

Registrar of Companies, Karnataka
Bangalore

Merit Trac Services Pvt. Ltd.
New Delhi

Vishal Patil & Associates
Chartered Accountants

Form G:
Company's Financial Information

1. Name of the Firm: MERITTRAC SERVICES PRIVATE LIMITED

2. Average Annual Turnover of the firm during last 3 years from India Operations relating to business of conducting end to end recruitment process only based on Audited Accounts.

(Rupees in Crores)

Financial Year	Total Turnover (net of taxes and duties)	Turnover from conducting recruitment process (net of taxes and duties)	Turnover from conducting end to end recruitment process in OFFLINE mode from the total turnover as indicated in Col No. 2 (net of taxes and duties)
1	2	3	4
FY: 2014-15	129.76	39.54	9.99
FY: 2015-16	120.82	43.77	22.94
FY: 2016-17	98.16	31.45	10.78

Average Turnover during Last 3 (three) Years Rs. 116.25 Crores.

for Vishal Patil & Associates
Chartered Accountants
Firm Regn No.: 015358S

VISHAL PATIL & ASSOCIATES Bangalore-41 Chartered Accountants

CA. Vishal B Patil
M. No. 234347
Place: Bengaluru
Date: 11 October 2017

MeritTrac Services New Delhi

Vishal Patil & Associates
Chartered Accountants

TO WHOMSOEVER IT MAY CONCERN

This is to Certify the Revenue and Financial standing of MERITTRAC SERVICES PRIVATE LIMITED for last 3 Financial years is as follows.:

(Rupees in Crores)

S No	Details	(1) 2016-17	(2) 2015-16	(3) 2014-15
i)	Gross Annual Turnover similar works	98.16	120.82	129.77
ii)	Profit/Loss	14.16	19.75	29.89
iii)	Financial Position:			
	▫ Cash	0.63	4.43	3.83
	▫ Current Assets	30.40	40.77	37.82
	▫ Current Liabilities	18.62	18.29	13.02
	▫ Working Capital	11.78	22.48	25.80
	▫ Current Ratio: Current Assets /Current Liabilities	1.63	2.23	2.90

for Vishal Patil & Associates
Chartered Accountants
Firm Regn No.: 015358S

VISHAL PATIL & ASSOCIATES Bangalore-41 Chartered Accountants

CA. Vishal B Patil
M. No. 234347
Place: Bengaluru
Date: 28 November 2017

MeritTrac Services New Delhi

62/A, 1st Floor, 40th Cross, 6th Main, 5th Block, Jayanagar, Bangalore - 560041
Mob. : 9740811088 Email : vpassociates2017@gmail.com

MeritTrac Services Private Limited
Balance sheet as at March 31, 2015

(Rs. in lakhs)

	Notes	As at March 31, 2015	As at March 31, 2014
Equity and liabilities			
Shareholders' funds			
Share capital	3	5.65	5.65
Reserves and surplus	4	3,971.95	3,984.77
		3,977.60	3,990.42
Non-current liabilities			
Other long term liabilities	6	-	1.78
Long-term provisions	7	19.00	-
		19.00	1.78
Current liabilities			
Trade payables	5	590.18	1,009.84
Other current liabilities	6	514.07	500.50
Short-term provisions	7	441.59	267.64
		1,545.84	1,777.98
TOTAL		5,542.44	5,770.18
Assets			
Non-current assets			
Fixed assets			
Tangible assets	8	193.04	151.06
Intangible assets	9	719.32	39.28
Capital work-in-progress		21.50	21.50
Intangible assets under development	9	12.12	725.97
Deferred tax assets (net)	10	194.53	275.11
Long-term loans and advances	11	635.06	1,671.03
		1,775.57	2,883.95
Current assets			
Current investments	12	1,491.70	65.61
Trade receivables	13	1,602.57	1,868.03
Cash and bank balances	14	383.01	622.87
Short-term loans and advances	11	284.00	231.94
Other current assets	15	5.59	97.78
		3,766.87	2,886.23
TOTAL		5,542.44	5,770.18

Summary of significant accounting policies 2.1
The accompanying notes are an integral part of the financial statements

As per our report of even date

For S. R. Batliboi & Associates LLP
Firm registration number:101049W
Chartered Accountants

Kaustav Ghose

per Kaustav Ghose
Partner
Membership no:57828

S. R. Batliboi & Associates LLP Bengaluru

Place:Bangalore
Date: April 29, 2015

For and on behalf of the Board of Directors of
MeritTrac Services Private Limited

Vaitheeswaran S
Director

Shriniwas Joshi
Director

MeritTrac Services Private Limited Bangalore

Place:Bangalore
Date: April 29, 2015

MeritTrac Services New Delhi

MeritTrac Services Private Limited
Statement of profit and loss for the year ended March 31, 2015

(Rs. in lakhs)

	Notes	Year ended March 31, 2015	Year ended March 31, 2014
Income			
Revenue from operations	16	12,727.83	10,510.93
Other income	17	248.56	75.61
Total revenue		12,976.39	10,586.54
Expenses			
Examination hall expense		2,275.64	2,098.80
Honorarium		932.94	719.64
Software support charges		387.30	489.84
Employee benefits expense	18	1,730.70	1,565.06
Other expenses	19	2,774.76	2,470.77
Depreciation and amortisation expense	20	327.31	210.51
Finance costs	21	24.12	6.96
Total expenses		8,452.77	7,561.58
Profit before tax		4,523.62	3,024.96
Provision for tax			
Current tax		1,454.02	1,027.00
Deferred tax charge/(credit)		80.58	(7.90)
Total tax expense		1,534.60	1,019.10
Profit for the year		2,989.02	2,005.86
Earnings per equity share (Rs. per share) [Nominal value of Re.1 (previous year (PY): Re.1)]	22		
Basic and diluted		529.03	355.02

Summary of significant accounting policies 2.1
The accompanying notes are an integral part of the financial statements.

As per our report of even date

For S.R.Batliboi & Associates LLP
Firm registration number:101049W
Chartered Accountants

Kaustav Ghose

per Kaustav Ghose
Partner
Membership no:57828

Place:Bangalore
Date: April 29, 2015

For and on behalf of the Board of Directors of
MeritTrac Services Private Limited

Vaitheeswaran S
Director

Shriniwas Joshi
Director

Place:Bangalore
Date: April 29, 2015

MeritTrac Services Private Limited
Balance sheet as at March 31, 2016

(Rs. in crores)

	Notes	As at March 31, 2016	As at March 31, 2015
Equity and liabilities			
Shareholders' funds			
Share capital	3	0.06	0.06
Reserves and surplus	4	56.46	39.72
		56.52	**39.78**
Non-current liabilities			
Long-term borrowings	5	0.79	-
Long-term provisions	6	0.03	0.19
		0.82	**0.19**
Current liabilities			
Trade payables	7	11.40	5.90
Other current liabilities	8	5.26	5.14
Short-term provisions	6	1.61	4.42
		18.27	**15.46**
TOTAL		**75.61**	**55.43**
Assets			
Non-current assets			
Fixed assets			
Tangible assets	9	5.42	1.92
Intangible assets	10	4.27	7.20
Capital work-in-progress		-	0.20
Intangible assets under development	10	0.39	0.12
Non-current investments	11	15.83	-
Deferred tax assets (net)	12	2.23	1.96
Long-term loans and advances	13	6.85	6.35
		34.99	**17.75**
Current assets			
Current investments	14	7.85	14.92
Trade receivables	15	19.06	16.03
Cash and bank balances	16	4.43	3.83
Short-term loans and advances	13	3.84	2.84
Other current assets	17	5.44	0.06
		40.62	**37.68**
TOTAL		**75.61**	**55.43**

Summary of significant accounting policies 2.1
The accompanying notes are an integral part of the financial statements

As per our report of even date

For S. R. Batliboi & Associates LLP
Firm registration number:101049W/E300004
Chartered Accountants

Kaustav Ghose
per Kaustav Ghose
Partner
Membership no:57828

S.R. Batliboi & Associates LLP Bengaluru

Place:Bengaluru
Date:May 06, 2016

For and on behalf of the Board of Directors of
MeritTrac Services Private Limited

Vaitheeswaran S
Director

Shriniwas Joshi
Director

Ravi Panchanadan
CEO

Place:Bengaluru
Date:May 06, 2016

MeritTrac Services Pvt. Ltd. Bangalore

MeritTrac Services Pvt. Ltd. New Delhi

MeritTrac Services Private Limited

Statement of profit and loss for the year ended March 31, 2016

(Rs. in crores)

	Notes	Year ended March 31, 2016	Year ended March 31, 2015
Income			
Revenue from operations	18	119.38	127.28
Other income	19	1.31	2.49
Total revenue		120.69	129.77
Expenses			
Examination hall expense		23.18	22.76
Test administrators expenses		8.44	9.28
Employee benefits expense	20	21.61	17.31
Other expenses	21	32.46	31.67
Total expenses		85.69	81.02
Profit before interest, tax, depreciation and amortisation		35.00	48.75
Depreciation and amortisation expense	22	4.95	3.27
Finance cost	23	0.17	0.24
Profit before tax		29.88	45.24
Provision for tax			
Current tax		10.35	14.54
Deferred tax charge/(credit)		(0.28)	0.81
Total tax expense		10.07	15.35
Profit for the year		19.81	29.89
Earnings per equity share (Rs. per share) [Nominal value of Re.1 (previous year (PY) Re.1)]	24		
Basic and diluted		350.63	529.03

Summary of significant accounting policies 2.1

The accompanying notes are an integral part of the financial statements.

As per our report of even date

For S.R.Batliboi & Associates LLP
Firm registration number:101049W/E300004
Chartered Accountants

S.R. Batliboi & Associates LLP Bengaluru

per Kaustav Ghose
Partner
Membership no:57828

Place:Bengaluru
Date:May 06, 2016

For and on behalf of the Board of Directors of
MeritTrac Services Private Limited

Vaitheeswaran S
Director

Shrinivas Joshi
Director

Ravi Panchanadan
CEO

Place:Bengaluru
Date:May 06, 2016

MeritTrac Services Pvt. Ltd. Bangalore

MeritTrac Services Pvt. Ltd. New Delhi

MeritTrac Services Private Limited
Balance sheet as at March 31, 2017

(Rs. in crores)

	Notes	As at March 31, 2017	As at March 31, 2016	As at April 01, 2015
ASSETS				
Non-current assets				
Property, plant and equipment	3	6.45	5.41	1.92
Capital work in progress	3	-	-	0.20
Other intangible assets	3	1.86	4.27	7.20
Intangible assets under development	3	0.11	0.39	0.12
Investments in associates	4	43.33	15.83	-
Financial assets				
Other financial assets	5	3.09	2.84	2.52
Deferred tax assets (net)	6	2.20	2.23	1.95
Other non-financial assets	7	2.31	3.84	3.70
Total non-current assets		59.35	34.81	17.61
Current assets				
Financial assets				
Investments	8	-	7.85	14.92
Trade receivables	9	24.20	19.06	16.03
Cash and bank balance	10	0.63	4.43	3.83
Other financial assets	5	1.82	2.35	2.05
Other non-financial assets	7	3.75	7.08	0.99
Total current assets		30.40	40.77	37.82
Total assets		89.75	75.58	55.43
EQUITY AND LIABILITIES				
Equity				
Equity share capital	11	0.06	0.06	0.06
Other equity		70.56	56.40	42.16
Total equity		70.62	56.46	42.22
Non- current liabilities				
Financial liabilities				
Borrowings	12	0.51	0.80	-
Other non-financial liabilities	15	-	0.03	0.19
Total non-current liabilities		0.51	0.83	0.19
Current liabilities				
Financial liabilities				
Borrowings	12	3.65	-	-
Trade payables	13	8.25	11.42	5.90
Other financial liabilities	14	0.78	0.72	0.09
Other non-financial liabilities	15	5.24	5.29	5.79
Current tax liabilities (net)		0.70	0.86	1.24
Total current liabilities		18.62	18.29	13.02
Total liabilities		19.13	19.12	13.21
Total equity and liabilities		89.75	75.58	55.43

Summary of significant accounting policies 2

The accompanying notes are an integral part of the financial statements

As per our report of even date

For S. R. Batliboi & Associates LLP
Firm registration number:101049W/E300004
Chartered Accountants

Kaustav Ghose

per Kaustav Ghose
Partner
Membership no:57828

Place: Bengaluru
Date: April 28, 2017

For and on behalf of the Board of Directors of
MeritTrac Services Private Limited

Vaitheeswaran S
Director
DIN: 01814726

Shrinivas Joshi
Director
DIN: 01534431

Gopal Devanahalli
CEO

Place: Bengaluru
Date: April 28, 2017

MeritTrac Services Private Limited
Statement of profit and loss for the year ended March 31, 2017

(Rs. in crores)

	Notes	Year ended March 31, 2017	Year ended March 31, 2016
Revenue from operations	16	96.99	119.38
Other income	17	1.17	1.44
Total income		98.16	120.82
EXPENSES			
Examination expenses		16.65	26.04
Test administrators expenses		6.94	8.44
Content and evaluation expenses		2.33	2.44
Software support charges		1.29	3.04
Employee benefits expenses	18	22.28	21.61
Other expenses	20	21.92	24.29
Total expenses		71.41	85.86
Profit before interest, tax, depreciation and amortisation		26.75	34.96
Depreciation and amortization expenses	3	6.57	4.96
Finance costs	19	0.32	0.17
Profit before tax		19.86	29.83
Tax expense:			
Current tax (includes refund of Rs 1.32 crores (March 31, 2016 nil) in respect of earlier years)	6	5.77	10.35
Deferred tax charge/ (credit)	6	0.03	(0.28)
Total tax expense		5.80	10.07
Profit for the year		14.06	19.76
Other comprehensive income (OCI)			
Not to be reclassified to profit or loss in subsequent year			
Re-measurement gains/ (losses) on defined benefit plans		0.15	(0.01)
Income tax effect		(0.05)	-
Other comprehensive income for the year, net of tax		14.16	19.75
Earnings per equity share (nominal value of Re.1)	21		
Basic and diluted (Rs.)		234.33	329.33

Summary of significant accounting policies 2

The accompanying notes are an integral part of the financial statements

As per our report of even date

For S. R. Batliboi & Associates LLP
Firm registration number:101049W/E300004
Chartered Accountants

Kaustav Ghose

per Kaustav Ghose
Partner
Membership no:57828

Place: Bengaluru
Date: April 28, 2017

For and on behalf of the Board of Directors of
MeritTrac Services Private Limited

Vaitheeswaran S
Director
DIN: 01814726

Shrinivas Joshi
Director
DIN: 01534431

Gopal Devanahalli
CEO

Place: Bengaluru
Date: April 28, 2017

Vishal Patil & Associates
Chartered Accountants

Form G:
Company's Financial Information

1. Name of the Firm: MERITTRAC SERVICES PRIVATE LIMITED

2. Average Annual Turnover of the firm during last 3 years from India Operations relating to business of conducting end to end recruitment process only based on Audited Accounts.

(Rupees in Crores)

Financial Year	Total Turnover (net of taxes and duties)	Turnover from conducting recruitment process (net of taxes and duties)	Turnover from conducting end to end recruitment process in OFFLINE mode from the total turnover as indicated in Col No. 2 (net of taxes and duties)
1	2	3	4
FY: 2014-15	129.76	39.54	9.99
FY: 2015-16	120.82	43.77	22.94
FY: 2016-17	98.16	31.45	10.78

Average Turnover during Last 3 (three) Years Rs. 116.25 Crores.

for Vishal Patil & Associates
Chartered Accountants
Firm Regn No.: 015358S

VISHAL PATIL & ASSOCIATES Bangalore-41 Chartered Accountants

CA. Vishal B Patil
M. No. 234347
Place: Bengaluru
Date: 11 October 2017

MeritTrac Services Pvt. Ltd. New Delhi

Vishal Patil & Associates
Chartered Accountants

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the Turnover of M/s. MeritTrac Services Private Limited for the past 5 Financial Years is as under:

SR. NO.	Descript on	AUDITED FINANCIAL DATA FOR LAST FIVE FINANCIAL YEARS				
		Year 2016-2017	Year 2015-2016	Year 2014-2015	Year 2013 -2014	Year 2012 - 2013
1	Gross Annual turnover	96.99	119.38	127.28	105.11	87.55
2	Profits before taxe s	19.86	29.88	45.24	30.25	10.85
3	Profits after taxes	14.06	19.81	29.89	20.06	6.94
4	Annual turnover from the Assessment business	96.99	119.38	127.28	105.11	87.55
5	Networth	70.62	56.46	42.22	39.90	37.47

All the Amounts are in Rupees Crores

for Vishal Patil & Associates
Chartered Accountants
Firm Regn No.: 015358S

VISHAL PATIL & ASSOCIATES Bangalore-41 Chartered Accountants

CA. Vishal B Patil
M. No. 234347
Place: Bengaluru
Date: 30 October 2017

MeritTrac Services Pvt. Ltd. New Delhi

62/A, 1st Floor, 40th Cross, 6th Main, 5th Block, Jayanagar, Bangalore - 560041
Mob. : 9740811088 Email : vpassociates2017@gmail.com

Number of Employees on Company's Payroll

Date: 6th March 2018

This is to confirm that MeritTrac employs 900+ personnel for examination services (Technical and Administrative) out of which around 700+ are through a contractor's payroll, fully trained by MeritTrac to Manage the Servers/IT services related to examination on ground. Following are the number of employees who are on MeritTrac/ Parent company/Contractor's payroll:

On direct payroll of MeritTrac: 225+ (Technology & Operations)

On Payroll through contractor: 700+ (Technical Staff to Manage Servers/IT services related to examination on ground)

On Payroll of parent company: 550+

All employees are fully trained by MeritTrac for online and offline exam administration and related services. MeritTrac also confirms that MeritTrac has sufficient technical and administrative employees to execute the contract and that it has sufficient number of trained supervisory staff to supervise the works.

The Delivery Team at MeritTrac is vastly experienced in handling large scale, high stake examination projects. The delivery team over the last 17 years has delivered over 100 such projects of which nearly 50% have been in the conduct of online / CBT examinations. To achieve consistent quality and to maintain robustness of the process, MeritTrac deploys a team of highly skilled and experienced Project Managers. The team consists of 20+ Senior Project Managers with a combined experience of over 160 person-years of assessment experience. The team is complimented by highly skilled technical staff of over 180 with varied work experience. The delivery team, for any of its projects, also engages partner networks who are experienced in managing control rooms, remote tech support, NOS (Network Operations Support) and Remote Infrastructure Management. In order to ensure efficient service delivery, MeritTrac follows the hub and spoke model with Project Managers operating out of all the major hub cities.

For MeritTrac Services Pvt. Ltd.

Sudha Babulnath
Asst. General Manager – Human Resources

सत्यमेव जयते

Government of India

Form GST REG-06

[See Rule 10(1)]

Registration Certificate

Registration Number :29AACCM3521D1ZU

1.	**Legal Name**	MERITTRAC SERVICES PRIVATE LIMITED			
2.	**Trade Name, if any**	MERITTRAC SERVICES PVT LTD			
3.	**Constitution of Business**	Private Limited Company			
4.	**Address of Principal Place of Business**	4TH FLOOR, 12/5, MARKET SQUARE, SARJAPUR MAIN ROAD, KAIKONDARA HALLI, VARTHUR HOBLI, Bengaluru			
5.	**Date of Liability**	01/07/2017			
6.	**Period of Validity**	From	01/07/2017	To	NA
7.	**Type of Registration**	Regular			
8.	**Particulars of Approving Authority**				
Signature					
Name					
Designation					
Jurisdictional Office					
9. Date of issue of Certificate		20/09/2017			
Note: The registration certificate is required to be prominently displayed at all places of business in the State.					

This is a system generated digitally signed Registration Certificate issued based on the deemed approval of the application for registration

MeritTrac Services New Delhi

सत्यमेव जयते

Annexure A

GSTIN	29AACCM3521D1ZU
Legal Name	MERITTRAC SERVICES PRIVATE LIMITED
Trade Name, if any	MERITTRAC SERVICES PVT LTD

Details of Additional Places of Business

Total Number of Additional Places of Business in the State 0

MeritTrac Serv... New Delhi

GOODS AND SERVICES TAX
PAYMENT RECEIPT

CPIN: 18012900337799 Deposit Date : 22/01/2018 Deposit Time : 13:07:31 e-Scroll : NA

Payment Particulars

CIN: SBIN18012900337799 Name of Bank: STATE BANK OF INDIA BRN: CKE7788599

Details of Taxpayer

GSTIN: 29AACCM3521D1ZU E-mail Id: info@merittrac.com Mobile No.: 9986718303

Name: MERITTRAC SERVICES PRIVATE LIMITED

Address : 4TH FLOOR,12/5,MARKET SQUARE,SARJAPUR MAIN ROAD, KAIKONDARA HALLI, VARTHUR HOBLI,Karnataka,Bengaluru (Bangalore) Urban,560035

Details of Deposit (All Amount in Rs.)

Government	Major Head	Minor Head					
		Tax	Interest	Penalty	Fee	Others	Total
Government of India	CGST(0005)	8836	0	0	0	0	8836
	IGST(0008)	1285407	0	0	0	0	1285407
	CESS(0009)	0	0	0	0	0	0
	Sub-Total	1294243	0	0	0	0	1294243
Karnataka	SGST(0006)	8836	0	0	0	0	8836
Total Amount		1303079					
Total Amount (in words)		Rupees Thirteen Lakhs Three Thousand Seventy-Nine Only					

Mode of Payment: Internet Banking - STATE BANK OF INDIA

Notes:
1. Status of the transaction can be tracked under 'Track Payment Status' at GST website
2. Payment status will be set as 'Paid' for this transaction.
3. This is a system generated receipt.

MeritTrac S. New

आयकर विभाग
INCOME TAX DEPARTMENT

भारत सरकार
GOVT. OF INDIA

MERITTRAC SERVICES PRIVATE LIMITED

04/08/2000
Permanent Account Number

AACCM3521D

29082013

In case this card is lost / found, kindly inform / return to :
Income Tax PAN Services Unit, UTITSL
Plot No. 3, Sector 11, CBD Belapur,
Navi Mumbai - 400 614.

इस कार्ड के खोने/पाने पर कृपया सूचित करें/लौटाएं :
आयकर पैन सेवा यूनीट, यूटीआईटीएसएल
प्लाट नं: 3, सेक्टर 11, सी.बी.डी.बेलापुर,
नवी मुंबई-४०० ६१४.

MeritTrac Servi
New Del

CENTRAL BOARD OF EXCISE AND CUSTOMS

Ministry of Finance - Department of Revenue

FORM ST-2

Shri/Ms. MERITTRAC SERVICES PVT LTD,MeritTrac Services Pvt Ltd, Fourth Floor, Total Super Store, Sy. No. 12/5,6,7&14, Sarjapur Main Road, Varthur Hobli, Kaikondarahalli, Bangalore - 560035 having undertaken to comply with the conditions prescribed in Chapter V of the Finance Act,1994 read with the Service Tax Rules,1994,and any orders issued thereunder is hereby certified to have been registered with the Central Excise Department.The Service Tax Code and other details are mentioned hereunder.

Name :	MERITTRAC SERVICES PVT LTD
Address :	MeritTrac Services Pvt Ltd, Fourth Floor, Total Super Store, Sy. No. 12/5,6,7&14, Sarjapur Main Road, Varthur Hobli, Kaikondarahalli, Bangalore - 560035
PAN No :	AACCM3521D
Name as in PAN :	MERITTRAC SERVICES PRIVATE LIMITED
Nature of registration :	Centralized Registration for more than one premises
Service Tax Code(Registration Number) :	AACCM3521DST001
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed

ADDRESS OF BUISNESS PREMISES

Name Of Premises/Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No :**	Fourth Floor, Total Super Store, Sy.No. 12/5,6,7&14
Road / Street / Lane :	Sarjapura Main Road	**Village / Area / Lane :**	Varthur Hobli
Block / Taluk / Sub-Division / Town :	Kaikondarahalli	**Post Office :**	Kaikondarahalli
City / District :	Bangalore	**State / Union Territory :**	KARNATAKA
PIN :	560035	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number 2 :		**Email Address :**	shridhar.hegde@manipalglobal.com
Premises Code :	SO0301A001		

Address of all the premises from where taxable services are provided or intended to be provided

Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No:**	1B, Ground floor
Road / Street / Lane :		**Village / Area / Lane :**	Outram Street
Block / Taluk / Sub-Division / Town :	Park Street Area	**Post Office :**	Circus Avenue S.O
City / District :	Kolkata	**State / Union Territory :**	WEST BENGAL
PIN :	700017	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number-2 :		**Email Address :**	alert@merittrac.com
Premises Code :	SO0301A002		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of		

Address of all the premises from where taxable services are provided or intended to be provided

	goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		
Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No:**	30H, Simran Center, 2nd floor
Road / Street / Lane :		**Village / Area / Lane :**	Parsi Panchayat Road
Block / Taluk / Sub-Division / Town :	Off Western Express Highway	**Post Office :**	Nagardas Road SO
City / District :	Mumbai	**State / Union Territory :**	MAHARASHTRA
PIN :	400069	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number-2 :		**Email Address :**	alert@merittrac.com
Premises Code :	SO0301A003		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		
Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No:**	19, Vega Centre, C Wing, 5th floor
Road / Street / Lane :		**Village / Area / Lane :**	Shanker Seth Road
Block / Taluk / Sub-Division / Town :	Swargate, Gultekadi	**Post Office :**	Market Yard S.O
City / District :	Pune	**State / Union Territory :**	MAHARASHTRA
PIN :	411037	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number-2 :		**Email Address :**	alert@merittrac.com
Premises Code :	SO0301A004		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		
Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No:**	14, Manipal Towers
Road / Street / Lane :		**Village / Area / Lane :**	Airport Road
Block / Taluk / Sub-Division / Town :	Airport Road	**Post Office :**	Airport Road
City / District :	Bangalore	**State / Union Territory :**	KARNATAKA
PIN :	560008	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number-2 :		**Email Address :**	alert@merittrac.com
Premises Code :	SO0301A005		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		

Address of all the premises from where taxable services are provided or intended to be provided

Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No:**	Sreyas Chemiers Tower, New No 37, Old No 23 and 24
Road / Street / Lane :		**Village / Area / Lane :**	Chamiers Road
Block / Taluk / Sub-Division / Town :	Teynampet	**Post Office :**	Teynampet S.O
City / District :	Chennai	**State / Union Territory :**	TAMIL NADU
PIN :	600018	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number-2 :		**Email Address :**	alert@merittrac.com
Premises Code :	SO0301A009		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		

Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No:**	WZ 1390 of 2, 1st floor
Road / Street / Lane :	Pankha Road	**Village / Area / Lane :**	Nangal Raya
Block / Taluk / Sub-Division / Town :	Janakpuri	**Post Office :**	Nangal Raya S.O
City / District :	New Delhi	**State / Union Territory :**	DELHI
PIN :	110046	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number-2 :		**Email Address :**	alert@merittrac.com
Premises Code :	SO0301A010		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		

Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No:**	101, Hotel Palace Heights, Mezzanine Floor
Road / Street / Lane :		**Village / Area / Lane :**	Triveni Complex, Tilak Road
Block / Taluk / Sub-Division / Town :	Abids	**Post Office :**	GPO, Koti
City / District :	Hyderabad	**State / Union Territory :**	ANDHRA PRADESH
PIN :	500001	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number-2 :		**Email Address :**	alert@merittrac.com
Premises Code :	SO0301A014		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		

Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No:**	Fourth Floor, Total Super Store, Sy. No. 12/5,6,7&14
Road / Street / Lane :	Sarjapura Main Road	**Village / Area /**	Varthur Hobli

MeritTrac Services Pvt Ltd New Delhi

Address of all the premises from where taxable services are provided or intended to be provided

		Lane :	
Block / Taluk / Sub-Division / Town :	Kaikondarahalli	**Post Office :**	Kaikondarahalli
City / District :	Bangalore	**State / Union Territory :**	KARNATAKA
PIN :	560035	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number-2 :		**Email Address :**	shridhar.hegde@manipalglobal.com
Premises Code :	SO0301A015		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		

Address of the premises or office paying service tax under centralised billing or centralised accounting under sub-rule (2) and (3A) of rule 4 of the Service Tax Rules,1994

Name Of Premises/ Building :	MeritTrac Services Pvt Ltd	**Flat / Door / Block No :**	Fourth Floor, Total Super Store, Sy. No. 12/5,6,7&14
Road / Street / Lane :	Sarjapura Main Road	**Village / Area / Lane :**	Varthur Hobli
Block / Taluk / Sub-Division / Town :	Kaikondarahalli	**Post Office :**	Kaikondarahalli
City / District :	Bangalore	**State / Union Territory :**	KARNATAKA
PIN :	560035	**Phone Number :**	08040789100
Mobile Number :		**Fax Number-1 :**	
Fax Number 2 :		**Email Address :**	shridhar.hegde@manipalglobal.com
Premises Code :	SO0301A006		
Taxable services :	Rent-a-cab scheme operator Service, Manpower recruitment/supply agency service, Online information and database access service and/ or retrieval service through computer network, Business auxiliary service, Intellectual Property Rights Service other than Copyright, Transport of goods by road/goods transport agency service, Sponsorship service provided to body-corporate or firm including sports sponsorships, Works contract service, Information technology software service, Legal consultancy service, Other Taxable Services- Other than the 119 listed		

This Certificate is issued incorporating the changes intimated by the applicant and the previous certificate of registration bearing Registration NumberAACCM3521DST001 Issued on 05/09/2014 stand cancelled.

Sl No	Types of Services	Accounting Codes		
		Tax Collection	Other Receipts (Interest)	Penalties
1	Rent-a-cab scheme operator Service	00440048	00440049	00441307
2	Manpower recruitment/supply agency service	00440060	00440061	00441311
3	Online information and database access service and/ or retrieval service through computer network	00440153	00440154	00441333
4	Business auxiliary service	00440225	00440226	00441371
5	Intellectual Property Rights Service other than Copyright	00440278	00440279	00441396
6	Transport of goods by road/goods transport agency service	00440262	00440263	00441392
7	Sponsorship service provided to body-corporate or firm including sports sponsorships	00440358	00440359	00441444
8	Works contract service	00440410	00440411	00441457
9	Information technology software service	00440452	00440450	00441461
10	Legal consultancy service	00440480	00440483	00441469

Sl No	Types of Services	Accounting Codes		
		Tax Collection	Other Receipts (Interest)	Penalties
11	Other Taxable Services- Other than the 119 listed	00441480	00441481	00441485
CESSES				
1	EDUCATION CESS	00440298	00440299	00441486
2	SECONDARY AND HIGHER EDUCATION CESS	00440426	00440427	00441487

Note :
1. In case the registrant starts providing any other taxable service (other than those mentioned above), he shall intimate the department.
2. In case the registrant starts billing from other premises (other than those mentioned above), he shall intimate the department.
3. These intimations and any other information which registrant wishes to bring to the notice of the department can be submitted on-line by the registrant after logging on to web-site.
4. This registration certificate is not transferable.
5. List of Accounting Codes is Enclosed.These may invariably be furnished in the challan at the time of making payment of service tax.

Date of Issue of Original ST-2 : 09/09/2003
Date of Last Amendment of ST-2 : 04/12/2015

Name and Signature of Central Excise Officer
With Official Seal

CC (by e-mail) To -
(1) The Pay And Accounts Officer (BANGALORE SERVICE TAX-II)
(2) The Superintendent of Central Excise (GROUP-K(SO0301))

MeritTrac Services Pvt. Ltd. New Delhi

FORM VAT 7
[See Rule 9(1)]

VALUE ADDED TAX REGISTRATION CERTIFICATE **(LVO-100)**

TIN : 29550834734

This is to certify that **MERITTRAC SERVICES PVT LTD,** whose principal place of business is situated at **NO.86, SAHANA, GANDHI BAZAAR MAIN ROAD, BASAVANAGUDI, BENGALOORU-560004** has been registered as a dealer under Section 22 of the Karnataka Value Added Tax Act, 2003, subject to the provisions of the said Act and Rules made there under.

The dealer has additional place(s) of Business as noted below :

The aforementioned dealer is authorized to collect tax on his/her sales as specified in the said Act from **01/02/2009**

This certificate is valid from **01/02/2009** until cancelled.

Place : **Bangalore**

Date : **28/02/2009**

Signature :
LVO 100 - M.M.Trust
Bangalore
ವಾಣಿಜ್ಯ ತೆರಿಗೆ ಸಹಾಯಕ ಆಯುಕ್ತರು
(Seal) (ಸ್ಥಳೀಯ ಮೌಲ್ಯವರ್ಧಿತ ಕಛೇರಿ-100) ಬೆಂ.-18.

CST Act, 1956: The said dealer is also registered under the provision of CST Act, 1956. He is permitted to purchase the following class of goods availing concessional rate of tax under Section 8(1) of the CST Act, 1956.
COMMODITIES ARE LISTED IN THE ANNEXURE

Place : **Bangalore**

Date : **28/02/2009**

Signature :
LVO 100 - M.M.Trust
Bangalore
ವಾಣಿಜ್ಯ ತೆರಿಗೆ ಸಹಾಯಕ ಆಯುಕ್ತರು
(Seal) (ಸ್ಥಳೀಯ ಮೌಲ್ಯವರ್ಧಿತ ಕಛೇರಿ-100) ಬೆಂ.-18.

Print Address Annexure CST Commodities Annexure Exit

MeritTrac Services Pvt. Ltd. New 2/28/2009

CST COMMODITIES - ANNEXURE

TIN : 29550834734

CST Act, 1956: COMMODITIES LIST

Sub Category	Code	Commodity Description
A	99.99	TRAINING MATERIALS-READING BOOKS, CDS {01/02/2009}

Place : **Bangalore**

Date : **28/02/2009**

Signature :

LVO 100 - M.M.Trust
Bangalore

(Seal)

nt Back

MeritTrac Services Pvt. Ltd. New Delhi

PROF. G. MUGESH
CONVENER

KISHORE VAIGYANIK PROTSAHAN YOJANA
किशोर वैज्ञानिक प्रोत्साहन योजना
KVPY
NATIONAL FELLOWSHIPS FOR STUDENTS INTERESTED IN RESEARCH CAREERS

KVPY/Online Exam/2017 **15.06.2017**

M/s MeritTrac Services Pvt Ltd,
No.12/5, 4th Floor,
Market Square, Koikondarahalli,
Varthur Hobli, Sarjapur Main Road,
Bengaluru – 560 035

Sub: Confirmation of the work order

Further to the quotation submitted by you the Committee constituted for selecting the service provider for KVPY Aptitude Test 2017, had identified M/s MeritTrac Services Pvt Ltd, as service provider. In this regard I am to inform you that the work order is being processed and the same will be forwarded to you within a couple of weeks. In the meanwhile, it is requested that you may start the preliminary works relating to the online examination of KVPY Aptitude Test.

Thanking you,

With Regards,

Sincerely,

(G. Mugesh)
संयोजक / CONVENER
किशोर वैज्ञानिक प्रोत्साहन योजना
Kishore Vaigyanik Protsahan Yojan
भारतीय विज्ञान संस्थान
Indian Institute of Science
बेंगलुरु / Bengaluru – 560 012

MeritTrac Services Pvt. Ltd. New Delhi

INDIAN INSTITUTE OF SCIENCE
BENGALURU - 560 0 12
KISHOR VAIGYANIK PROTSAHAN YOJANA

Print Date: 23-May-2017

Vendor Copy

To

Supplier Name: V04544-Merittrac Services Private Limited

Address: Market Square, 4th Floor, Sy No. 12/5, Kaikondarahalli, Varthur Hobli, Sarjapura Main Road

PO.Number : LS/KVPY/GV/PO00453/17

PO.Date : 23/05/2017 LS000096/17

Supplier Qtn.No :

Date : 18/04/2017

Qtn. No. : DQ00467/17

Date : 23/05/2017

Dept.Ref No. : KVPY/2017-18/ONLINE-EX/I-02

This has reference to your quotation for the supply of items mentioned below. Kindly acknowledge the Purchase Order.

17BL:00447

SL.N	Item Description	Qty.	UOM	Rate Per Qty	Dis. (%)	Tax. (%)	Amount
1	COMPUTER (HARDWARE AND SOFTWARE) -KVPY Online Examination & Conduct of CBT(Computer Based Test) -2017	1.00	BLK	49473000.0000	0.00	0.00	49473000.0000 4,30,20,000

(+) Delivery/ Handling/ Packing/ Forwarding/ Installation charges/Insurance

INR: FOUR CRORES THIRTY LAKHS TWENTY THOUSAND ONLY

(*) Approximately the number has been taken as, shall be made after the entire examination is over, as per actuals.

Basic Value	:	4,30,20,000.00
Supp Discount	:	0.00
Discount(-)	:	0.00
Taxes	:	0.00
Other Charges	:	0.00
Total	:	4,30,20,000.00
INR Value	:	4,30,20,000.00
Round Off	:	4,30,20,000.00

Remarks : KVPY 2017 ONLINE APPLICATIONS MANAGEMENT AND CONDUCT OF KVPY APTITUDE TEST ON 29TH OCTOBER, 2017 AT ALL OVER INDIA. (COMPUTER BASED EXAMINATION/TEST) COST PER APPLICATION - RS. = 4,30,20,000)
Even though the quotation is valid for three years, the contract will be initially for a period of one year. The contract will be extended further based on the performance. The contract will be for a maximum period of three years under existing terms and conditions.

Investigator Signature

संयोजक / CONVENER
किशोर वैज्ञानिक प्रोत्साहन योजना
Kishore Vaigyanik Protsahan Yojana
भारतीय विज्ञान संस्थान
Indian Institute of Science
बेंगलुरु / Bengaluru – 560 012

Assistant Registrar (Purchase)
Indian Institute of Science
Bangalore-560 012

Chairman Signature

Terms & Condition

1 Date

2 Payment after the Examination.

Corrections in this page are attested

संयोजक / CONVENER
किशोर वैज्ञानिक प्रोत्साहन योजना
Kishore Vaigyanik Protsahan Yojana
भारतीय विज्ञान संस्थान
Indian Institute of Science
बेंगलुरु / Bengaluru – 560 012

MeritTrac Services Pvt. Ltd. New Delhi

Government of Rajasthan
Local Self Government Rajasthan Jaipur
Rajasthan Municipal (Administrative & Technical) And (Ministerial & Subordinate)
Service Selection Commission

No. F.10 (CHH)Rect.Ayog/DLB/2015/ 1355 Date 30/12/2015

To,

MeritTrac Services Pvt. Ltd,
4th floor, Above Total Superstore,
Sy. No.12/5. Kaikondarahalti, Varthur Hobli,
Sarjapura Main Road,
Bengaluru-560035

Sub : Work order for conducting online examination for recruitment against 1947 posts of various cadres in ULB's of Rajasthan.

Ref: : Your proposal dated November 16, 2015 & Letter of Accepianc No. F10(CHH)Rec.Ayog/DLB/2015/202 Dated 10.12.2015

Dear Sir,

With reference to your proposal and your acceptance of various terms and conditions and test requirements, the Rajasthan Municipal (Administrative & Technical) And (Ministerial & Subordinate) Service Selection Commission is pleased to place the Work Order (WO) for conducting online examination for recruitment against 1947 posts of various cadres in ULB's of Rajasthan.

The terms and conditions and the requirements shall be as per RFP

Total Number of Exams	Price (Rupees)
13	[redacted] candidate inclusive all the taxes but exclusive service tax as applicable

The agency shall primarily involve managing the entire process of conducting on-line examination from start to finish. The selected agency shall be appointed for the period of one year from the date of agreement, with further extension as per rule as agreed mutually by the commission and the agency. The scope of work shall be as per the RFP.

Further we would like to draw your attention to the following points:-

1. Centers identified for examination should be easily located.
2. Buffer PCs should be arranged.
3. It should be ensured that all the terminal/PCs are working at the time of Examination.
4. The examination shall be conducted at the centers which have high standards of infrastructure, connectivity & power arrangements.
5. All emergency steps must be taken.
6. The onus of cancellations of any examination due to technical project problem shall be on the agency.
7. The project shall commence from the date of issuing of work order and shall be completed as per below-

a	Issuing advertisement	Within a week after issuing of work order
b	Inviting application	From the date of issuing advertisement to one month
c	Reconciliation of application fee and data base	15 days after last date of form submission
d	Uploading / Issuing admit card	Immediately after reconciliation
e	Conducting online exams	15 days after issuing / uploading admit card and should be completed in 60 days
f	Disposal of representations	Within 7 days of last exam
g	Declaring result	Within one week of deciding representations
h	Submission of all reports/Data	Within one month from the completion of entire process.

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8. The payment schedule and terms shall be as per RFP
9. The project shall be carried out in utmost confidential manner. The responsibility of secrecy of question paper shall entirely be of the agency.

You are requested to sign the agreement (draft agreement enclosed) within 15 days on Non Judicial stamp paper of five thousand Rupees denomination.

Secretary
Rajasthan Municipal (Administrative & Technical) Service Selection Commission
And Chairman
Rajasthan Municipal (Ministerial & Subordinate) Service Selection Commission

MeritTrac™
MAGNIFYING OPPORTUNITIES
www.meritrac.com

MeritTrac Services Pvt. Ltd. 4th Floor, Above Total Super store, Sy.No.12/5, Kaikondarahalli,Varthur Hobli, Sarjapura Main Road, Bengaluru - 560 035	Invoice No. MT16/04/0080	*Invoice Date* 31.07.2016
	Mode of payment CHQ/DD/EFT	Payment Terms 15 Days Net
Buyer: Local Self Government Rajasthan Director, Local Bodies,, Near Civil Line Phatak, Jaipur-	*Customer PAN*	
	Customer POC	*ALKA MEENA*
	PO/Contract Ref#	LOA Dtd 10/12/2015
	PO/Contract Date	-
	MeritTrac Contact No:	*Senthil-9900021845*

Services	Description	Amount
Online Test	Final Billing on Completion of all Formalities	37,107,358.75
	Total	37,107,358.75
	Service Tax @ 14%	5,195,030.23
	Swachh Bharat Cess @ 0.5%	185,536.79
	Krishi Kaylan Cess @ 0.5%	185,536.79
	Grand Total	42,673,462.56

Amount Chargable (in words): RUPEES FOUR CRORE TWENTY SIX LAKH SEVENTY THREE THOUSAND FOUR HUNDRED SIXTY TWO AND PAISE FIFTY SIX ONLY

E & O.E.

Bank Name: Yes Bank Limited *Account Name: MERITTRAC SERVICES PRIVATE LIMITED* *Account Type: CURRENT ACCOUNT* *Account No.: 002281400000402* *RTGS/IFSC Code: YESB0000022* *Branch: Kasturba Road, Bangalore*	*Cheques/DD's to be drawn in favour of "MeritTrac services private limited"*

Service Tax Category: Manpower Recruitment Service
Service Tax No. : AACCM3521DST001
PAN No. AACCM3521D

Declaration We declare that this invoice shows the actual price of the services described and that all particulars are true and correct.	for MeritTrac Services Pvt. Ltd. Authorised Signatory

MeritTrac Services Pvt. New Delhi

MT16/04/0080 Dated 31.07.2016
Local Self Government Rajasthan
LOA Dtd 10/12/2015

Date	Particular	No of Candidates	Rate per Candidates	% Of Billing	Amount
	No Of Candidates Scheduled for Online Exam				67,467,925.00
	Total				67,467,925.00
5-Mar	45% Billing Upon Complition of Exam Batch 1			100%	5,127,500.00
6-Mar	45% Billing Upon Complition of Exam Batch 2			100%	5,876,500.00
12-Mar	45% Billing Upon Complition of Exam Batch 3			100%	5,260,500.00
13-Mar	45% Billing Upon Complition of Exam Batch 4			100%	5,715,150.00
19-Mar	45% Billing Upon Complition of Exam Batch 5			100%	6,528,375.00
20-Mar	45% Billing Upon Complition of Exam Batch 6			100%	6,944,000.00
26-Mar	45% Billing Upon Complition of Exam Batch 7			100%	3,384,500.00
27-Mar	45% Billing Upon Complition of Exam Batch 8			100%	4,434,500.00
2-Apr	45% Billing Upon Complition of Exam Batch 9			100%	2,677,500.00
3-Apr	45% Billing Upon Complition of Exam Batch 10			100%	3,006,500.00
9-Apr	45% Billing Upon Complition of Exam Batch 11			100%	2,243,500.00
10-Apr	45% Billing Upon Complition of Exam Batch 12			100%	2,418,500.00
16-Apr	45% Billing Upon Complition of Exam Batch 13			100%	2,643,200.00
17-Apr	45% Billing Upon Complition of Exam Batch 14			100%	3,126,200.00
23-Apr	45% Billing Upon Complition of Exam Batch 15			100%	2,639,000.00
24-Apr	45% Billing Upon Complition of Exam Batch 16			100%	3,675,000.00
30-Apr	45% Billing Upon Complition of Exam Batch 17			100%	1,767,500.00
	Sub Total (A)				67,467,925.00
	Lesss Already Billed Batch 1 45 %			45%	2,307,375.00
	Lesss Already Billed Batch 2 45 %			45%	2,644,425.00
	Lesss Already Billed Batch 3 45 %			45%	2,367,225.00
	Lesss Already Billed Batch 4 45 %			45%	2,571,817.50
	Lesss Already Billed Batch 5 45 %			45%	2,937,768.75
	Lesss Already Billed Batch 6 45 %			45%	3,124,800.00
	Losss Already Billed Batch 7 45 %			45%	1,523,025.00
	Lesss Already Billed Batch 8 45 %			45%	1,995,525.00
	Lesss Already Billed Batch 9 45 %			45%	1,204,875.00
	Lesss Already Billed Batch 10 45 %			45%	1,352,925.00
	Lesss Already Billed Batch 11 45 %			45%	1,009,575.00
	Lesss Already Billed Batch 12 45 %			45%	1,088,325.00
	Lesss Already Billed Batch 13 45 %			45%	1,189,440.00
	Lesss Already Billed Batch 14 45 %			45%	1,406,790.00
	Lesss Already Billed Batch 15 45 %			45%	1,187,550.00
	Lesss Already Billed Batch 16 45 %			45%	1,653,750.00
	Lesss Already Billed Batch 17 45 %			45%	795,375.00
	Sub Total (B)			45%	30,360,566.25
				Total (A-B)	37,107,358.75
				Service Tax @ 14%	5,195,030.23
				Swachh Bharat Cess @ 0.5%	185,536.79
				Krishi Kalyan Cess @ 0.5%	185,536.79
				Grand Total	42,673,462.56

MeritTrac Services Pvt. Ltd. New Delhi

Tel.: 91-022-2503 9604 / 9746 / 9907
Fax : 91-022-2503 7332
Web-site : www.iibf.org.in

INDIAN INSTITUTE OF BANKING & FINANCE
(ISO 9001 : 2008 Certified)
Kohinoor City, Commercial-II, Tower-I, Kirol Road, Kurla (W),
Mumbai - 400 070, INDIA

IIBF/CO/EXM/MERITRAC/ 2/13 /13 1st January, 2013

M/s. MeritTrac Services Pvt. Ltd.

#125/1-18, G.K. Arcade, 2nd Floor

T Manappa Road, 1st Block

Jaya Nagar, Bangalore 560 011

Kind Attention: Mr. Murlidhar S.

Dear Sir,

With reference to your proposal dated 23rd November 2012, the subsequent discussions and your best price offer dated 18th December 2012 for conduct of online examinations, we wish to advise you that your quotation for the same has been accepted by the Institute as per the following terms:

120 Minutes Exam	Rate per Candidate
Decentralised Mode	

- Prices are exclusive of taxes and levies
- Contract is valid for 1 year starting 1st April 2013
- All other terms as mentioned in the existing agreement.

In addition to the terms and conditions of the existing Agreement, few other essential steps (derived from past experience) required for the smooth conduct and maintaining sanctity of the examinations, given in the annexure enclosed should also be adhered into.

Looking forward for prompt and efficient services.

Thanking you,

Yours faithfully,

Deputy CEO

ENCL: ANNEXURE

MeritTrac Services New

ANNEXURE

Vendors are required to adhere to the following without fail

1) Test Centres should be booked with proper agreement well in advance and the details of the same along with Inspection Report mentioning the facilities/infrastructure available should be provided to IIBF within 1 month of informing the schedule of examinations, centres along with approximate number of candidates.

2) As far as possible the Test Centres should be in a centralized location with good connectivity and all necessary infrastructure. In any case the Test Centres should be within City limits.

3) Each Test Centre should have an Examination Controller(should be exclusively from the Vendor and not in any way related with the Test Centre) with required knowledge in handling online examinations who would be the final authority for the centre who should also take necessary steps for the smooth conduct of the examinations at the test centre including deployment of adequate invigilators/technical staff/floor supervisors, etc.

4) Ensure adequate number of Invigilators / Floor supervisors / Technical staff who has experience in conducting online examinations are deployed at each test centre.

   a. The number of Invigilators / Test Administrators deployed for each Cabin/Room/Lab-should ideally be 2 each for 24 candidates (To be increased depending upon the size of the Cabin/Room/Lab and number of candidates).
   b. If the Cabins/Rooms/Labs are on different floors at least 1 Floor Supervisor should be deployed in each floor.
   c. In addition to the above there should be adequate number of persons should be deployed at the entrance of the venue to check the bonafide of the candidates before allowing them to enter the venue and guide them to their respective Cabin/Room/Lab.
   d. Adequate number of Technical Staff should be deployed depending upon the number of candidates appearing.

5) Ensure to enforce rules for conduct of examination like not allowing mobile phones, proper checking of Admit Letters and Id cards, maintenance of discipline etc. to maintain sanctity of the examination.

6) Score card print out should be given to all candidates.

7) Any other steps required for the smooth conduct and maintaining sanctity of the examinations as may be thought fit.

MeritTrac New

Tel : 91-022-2503 9604 / 9746 / 9907
Fax : 91-022-2503 7332
E-mail : iiblexam@iibf.org.in
Web-site : www.iibf.org.in

INDIAN INSTITUTE OF BANKING & FINANCE

(ISO 9001 : 2008 Certified)
CIN: U91110MH1928GAP001391
Regd. Office: Kohinoor City, Commercial-II, Tower 1, 2nd Floor, Kirol Road, Kurla (W),
Mumbai- 400070. INDIA

TO WHOMSOVER IT MAY CONCERN

This is to certify that M/s. MeritTrac has been supporting Indian Institute of Banking & Finance (IIBF) in the conduct of JAIIB online examination.

MeritTrac has helped us in conducting technology based JAIIB examination as per the details given below:

Month & Year of exam	Type of Exam	Total No. of Exams Conducted	No. of exams in single sitting	No. of exam cities
May/June - 2014	Online	1,65,366	18,728	110

We are happy with MeritTrac's examination technology and its delivery capability. The activities carried out by MeritTrac for the examinations have been executed in professional manner and we are satisfied with their performance.

Mumbai,
18th July 2014

Joint Director
(Examinations)

No. 083207

ISSUED BY CORPORATION BANK ON BEHALF OF GOVERNMENT OF KARNATAKA

Certified that a sum of Rs. 100/- (Rupees One Hundred only) has been paid by

Sri/Smt. Manipal University s/o d/o w/o

residing at Manipal towards Karnataka Stamp duty.

Br. Name: मणिपाल Manipal - 576104

Date: 27 FEB 2008

कृत कार्पोरेशन बैंक/CORPORATION BANK

Proper Authority/SO Number

Spl. Asst./Officer, मणिपाल Manipal

SERVICE AGREEMENT

This agreement (hereinafter referred to as "Agreement") is made on the 27th day of February, 2008.

BETWEEN:

MANIPAL UNIVERSITY f/k/a MANIPAL ACADEMY OF HIGHER EDUCATION, a Deemed University, having its registered office at University Building, Madhavnagar, Manipal – 576104, set up vide notification number F.9-8/89-U.3 dated 1st June, 1993 issued by the Ministry of Human Resources Development, Government of India and having its principal offices at Manipal (Hereinafter referred to as **'MU'** which expression shall unless it be repugnant to the context or the meaning thereof mean and include its representatives and permitted assigns) of the first part

And

MeritTrac Services Private Limited a company incorporated under the provisions of the Companies Act, 1956, having its Registered Office at #86, "Sahana" II Floor, Gandhi Bazaar, Basavanagudi, Bangalore 560004, and India (hereinafter referred to as "MeritTrac of the **SECOND PART**

MU and MeritTrac are hereinafter individually referred as the "Party" and collectively as the "Parties"

WHEREAS MeritTrac is India's Largest Skills Assessment Company which provides assessment services to help clients process applicants and assess them - thereby making informed decisions about the people they plan to hire or admit through the use of scientifically designed assessments.

MU is a distinguished institution of higher education, with a proposal to establish a formal relationship for conducting of Online Entrance Examination ("Entrance Examination") by way of national initiatives which encourage students to take the Entrance Examination, wishes to engage MT and use its services as per terms and conditions contained in this agreement

Now, therefore, in having regard to the mutual consideration and promises, the adequacy whereof is hereby acknowledged, the Parties covenant and record their understanding as under:

MANIPAL UNIVERSITY DEEMED UNIVERSITY MANIPAL-576104

MeritTrac Services Bangalore

AND WHEREAS MU desires MeritTrac to perform candidate assessments in venue, as described in detail in *Annexure I* and MeritTrac has agreed to perform such services as defined in the scope for MU;

AND WHEREAS the Parties have thought it expedient to put forth the terms and conditions in writing as hereinafter appearing

NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. The Services

MeritTrac shall provide the services more particularly specified in **Annexure I** hereof (the 'Services') to MU under this Agreement in the manner and of the terms & conditions contained herein.

MeritTrac shall comply with the instructions provided by MU from time to time relating to the performance of the Service, duties, and obligations under this Agreement. The Services rendered by MeritTrac shall be subject to regular review by MU and its decision as to the quality thereof shall be final and absolute.

2. Payment of Fees and Expenses.

In consideration of the Services to be provided by MeritTrac and performance of the terms and conditions contained in this Agreement, Company shall pay to MeritTrac such fees and charges as described in **Annexure 2** hereof. The Fee shall be inclusive of all expenses and charges, which may be incurred by MeritTrac during and with regard to the rendering the Services or as a result thereof.

Fringe Benefit Tax would be extra as applicable as per Government of India rules and regulations in force at the time of Billing.

Service Tax, if applicable would be charged additionally and would be applicable on the total invoice amount as per Government of India rules and regulations in force at the time of raising the invoice.

All payment by MU to MeritTrac under this Agreement will be made, subject to deduction of all applicable taxes, for the time being in force.

Payment Terms will be as per the terms defined in Annexure 2

3. Representations & Warranties

MeritTrac warrants and represents to MU that:

a) It has full power and authority to enter into this agreement and perform the Services and it has necessary infrastructure to duly perform the Services under this agreement;

b) It shall render the services and perform its obligations and duties under this agreement accurately and in accordance with instructions, specifications, procedures, standards, guidelines, timeframe, if any as are issued from time to time, by MU for the performance of the services to the satisfaction of MU

c) It shall be responsible for payment of service, corporate and personnel taxes if any, and shall indemnify and hold harmless MU for any liability in this connection;

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MeritTrac Services Bangalore

MeritTrac New

d) It shall perform the Services under this agreement in such manner as to not adversely affect the reputation and the goodwill of MU or their business associates;

e) It shall maintain proper and accurate records relating to the conduct of the Services, if any, under this agreement during the term of the this agreement and shall at the request of MU provide to them, access to all the records and copies for audit purposes;

f) It shall obtain all necessary Government and other regulatory approvals for performance of the Services under this agreement.

4. Term

This Agreement shall commence on the date of its execution by the Parties, and shall continue upto a period of 12 months from this date subject to earlier termination in terms of Clause 8 below. The agreement may also be renewed for a further period of 12 months on mutually agreeable terms and conditions upon expiry of this contract.

5. Review of Services, Records and Quality Standards

The Parties may constitute a co-ordination committee consisting of key personnel from both the Parties. This committee will meet at such regular intervals as may be mutually agreed, to discuss MU's requirements, Plans, MeritTrac's performance, MU's quality standards, change in MU's requirements, etc. MeritTrac and MU will appoint one coordinator each, as a one-point contact for solving any issues pertaining to the Services performed by MeritTrac personnel.

For the assessments/processing conducted by MeritTrac, exclusively for MU, MU requires the records to be maintained by MeritTrac in a specific manner and format; MU shall indicate such requirements and formats, if any, at least 1 week prior to commencement of such Services.

MU and MeritTrac will define acceptable Service Levels at every stage of the process based on broad parameters of efficiency, turn-around times and accuracy.

6. Intellectual Property Rights.

It is agreed that the Tests/Assessment procedures, Templates and Question Bank are to be provided by MU and the intellectual property rights of the test and all material involved in the designing of the test and other material provided by MU belongs to MU.

7. Confidential Information

Either party shall hold in confidence all confidential information obtained, received from the other and shall not disclose the same to any third party without prior written consent of the other, during the term of this Agreement and for a period of 2 years from the date of termination of this Agreement. Further, unless prior written consent of the either party is obtained, the other Party shall not use the above-mentioned information for any purpose other than the purpose contemplated under this Agreement.

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MeritTrac Services Pvt. Ltd. New Delhi

"Confidential information" means all information, marked, designated as such by either party in writing together with all such information which relates to the business affairs, products, developments, trade secrets, know-how, personnel, customers and suppliers of either party or which may be reasonably regarded as the Confidential Information of the disclosing party. This Clause shall survive the expiration or termination of this Agreement.

8. Termination

Notwithstanding anything contained in Clause 4, this Agreement may be terminated by MU forthwith by a written notice after review at the end of 3 months from the date of Agreement if it is not satisfied with the services being rendered by MeritTrac and by giving 60 days notice period. MeritTrac may terminate this agreement by giving MU a written notice of 60 days. Neither party is liable to pay for damages to other party, resulting from such termination.

Either Party may immediately terminate this Agreement in case the other Party has committed breach of any of the terms and conditions of this Agreement and such breaching Party has not incurred such breach within a period of Thirty (30) days from the receipt of written notice from the aggrieved party requesting it to do so.

Either Party shall have the right to immediately terminate this Agreement by giving written notice in the following case:

(a) The other Party makes an assignment for the benefit of its creditors;
(b) The other Party goes into liquidation, or a winding up order is made against it, or it suffers the appointment of a receiver, trustee or similar officer for the whole or part of its business or assets, or it files a petition seeking reorganization, composition or a similar relief, or it takes any action under any law regarding insolvency.

Either party may terminate this Agreement for convenience upon giving (60) days written notice to the other party.

Effect of Termination:

Upon expiration/termination of this Agreement

i. Each Party shall immediately make payment of the sums owed by it to the other Party prior to such termination;
ii. Each Party shall promptly deliver to the other Party all data and other information acquired/prepared/generated/ developed by it pursuant to this Agreement.

9. No Partnership

Nothing in this Agreement construes to make either party a partner, an agent or legal representative of the other for any purpose. Neither Party has any right or authority to accept any service of process or to receive any notices on behalf of the other Party or to enter into any commitments, undertakings, or Agreements purporting to obligate such other Party in any way, or to amend, modify or vary any existing agreements to which such other Party may be a Party. Each Party will be solely responsible for compliance with any laws, decrees, regulations or orders affecting the agents, representatives, advisors, employees or workers of such Party, and will hold the other Party harmless from any claims whatsoever arising in connection therewith.

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MeritTrac Services Bangalore

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10 Non-employment

Each Party shall recruit/employ its own employees for the purpose of carrying out its responsibilities/obligations under this Agreement and such persons shall not be deemed to be the employees of the other Party for any purpose whatsoever, either during the term of this Agreement or thereafter. Each Party shall hold the other Party harmless against any claims made by any employee of such Party, against the other Party.

11 Force Majeure

Neither party shall be liable for any delay or failure in performing any of its obligations hereunder, if such delay or failure either wholly or partly is due to Force Majeure conditions such as floods, earthquakes or other acts of God, or any acts of governmental body or public enemy, wars, riots, embargoes, epidemics, fires or any other causes, circumstances or contingencies beyond the control of such party.

The party affected by such Force Majeure condition shall forthwith notify the other Party/Parties, of the nature and extent thereof, in writing, within fourteen (14) days after the occurrence of such Force Majeure condition and shall, to the extent reasonable and lawful under the circumstances, use best efforts to remove or remedy such cause with all reasonable dispatch.
If the Force Majeure condition in question prevails for a continuous period of one (1) month, the parties affected by such condition shall enter into bona fide discussion with a view to alleviating its effect on this agreement by agreeing to such alternative agreement as may be fair and reasonable.

12 Assignment

Neither this agreement nor any of the rights, powers or obligations created herein may be assigned in whole or in part, by either party without prior written consent from the other.

13 Waiver

Failure of either Party at any time to require performance of any provision of this Agreement shall not affect the right to require full performance thereof at any time thereafter, and the waiver by any party of a breach of any provision shall not be taken to be a waiver of any subsequent breach thereof or as nullifying the effectiveness of such provision.

14 Amendment

This Agreement shall not be amended, altered or modified, or any provision herein shall not be waived except by an instrument in writing expressly referring to this Agreement and signed by the duly authorized representatives of both the Parties, and no verbal Agreement or conduct of any nature related to the subject matter hereof or to the relationship between the Parties will be considered valid enforceable.

15 If any part or provision of this Agreement not being a fundamental nature is held illegal or unenforceable, the validity or enforceability of the remainder of this Agreement shall not be affected if such part, term of provision is severable from the rest of this Agreement without altering the essence of this Agreement. If such part, term or provision is not so severable, then the whole of this Agreement shall stand terminated, unless the Parties thereupon negotiate in good faith in order to agree to the terms of a mutually

MANIPAL UNIVERSITY DEEMED UNIVERSITY MANIPAL-576104

MeritTrac S

satisfactory provision, achieving as nearly as possible the same commercial effect, to be substituted for the provision so found to be invalid, illegal or unenforceable.

16 The clauses, headings and paragraphs contained in this Agreement are for general reference and guidance and shall not be conclusive as to the meaning or the interpretation of this Agreement.

17 This Agreement has been executed in two (2) counterparts, each of which shall be deemed an original, and each of which shall constitute one and the same instrument.

18 Any notice or other information required or authorized by this Agreement to be given by either Party to other may be given by hand or sent by registered post A.D., or by courier, or by facsimile transmission or comparable means of communication to the other Party at the following Address.

MU: **The Manipal University**
University Building, Madhavnagar, Manipal – 576104
Fax: 0820 - 2570062

MeritTrac: **MeritTrac Services Pvt. Ltd**
86, "Sahana" II Floor, Gandhi Bazaar,
Basavanagudi, Bangalore 560004.
Attention: Mr. Madan Padaki
Fax: 080-26526554

19 Dispute Resolution

All disputes, differences of opinion and controversies arising between the Parties out of this Agreement shall be resolved amicably, failing which they shall be finally settled by a sole arbitrator appointed by the Parties. The Arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 or any amendment thereof for the time being in force. The award of the arbitrator shall be a reasoned award and shall be final and binding on the Parties. The arbitration proceedings shall be conducted and the award shall be rendered in English Language. During the pendency of any arbitration proceedings, the Parties shall continue to perform their respective obligation under this Agreement.

20 Governing Law

This Agreement shall be governed by the Laws in India and each of he Parties submits to the jurisdiction of the courts of Karnataka.

For Manipal University	**For MeritTrac Services Pvt. Ltd.**
By	**By**
Dr. H. Vinod Bhat	Madan Padaki
Registrar	CEO
Date: 27th Feb. 2008	Date: 27th Feb. 2008

REGISTRAR
MANIPAL UNIVERSITY
MANIPAL

ANNEXURE 1

Scope of Work

Pre Test Activity

- Receive Applications from AO
- Scan Applications
- Convert scanned data in student database consisting of photo and signature as well
- Handover Data to AO
- Receive applications database , photo and signature from AO
- Create schedules in OTBS
- Host OTBS
- Retrieve OTBS booked data
- Generate and email hall tickets on 2 mail ids
- Host Hall tickets on site
- Support students using iseva inbound calls
- Support for reschedules
- Make available secured centre infrastructure to COE

Actual Test Activity

- Verify student details
- Register valid students , capture photo and fingerprint
- Conduct Test
- Take attendance
- Generate score sheet and Take student's signature on the same
- Support for student grievance, feedback , exceptions
- Record test proctoring using IP camera

Post Test Support

- Merit List Generation support
- Counselling support

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ANNEXURE 2

Commercials

I. Cost/applicant scheduled for the test: (slab-wise):

- Upto 90,000 candidates: per candidate for the total number of candidates registered for the test
- Greater than 90,000 , but less than 110,000 candidates: per candidate for the total number of candidates registered for the test
- >110,000 candidates: per candidates for the total number of candidates registered for the test

II. Service tax, as applicable will be additional and charged over & above the invoice amount

(This costing assumes that there will no additional test centers as compared to the centers in 2007 and that all the candidates will be scheduled over a period of time in these centers iitself)

III. Payment Terms:

a. Rs. 1,00,00,000.00 will be invoiced towards the setup and preparatory costs in February 2008. The invoice for this amount would be raised in Feb'08 after completion of all preparatory work including the dry run and is non-refundable.

b. Rs. 1,50,00,000 as advance amount before the commencement of UGET Entrance Exams. This amount will be invoiced in APRIL 2008

c. Balance amount based on actual tests and reducing advances to be paid on presentation of final invoice, which will be not later than 15 days of completion of tests. MU would confirm the no. of registrations before the final invoice is raised within 10 days of completion of tests based on which MeritTrac will raise the invoice.

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MeritTrac Services Pvt. Ltd. New Delhi

www.merittrac.com

MeritTrac Services Pvt. Ltd. 4th Floor, Above Total Super store, Sy.No.12/5, Kaikondarahalli,Varthur Hobli, Sarjapura Main Road, Bengaluru - 560 035	Invoice No. MT17/02/0098	*Invoice Date* 31.05.2017
	Mode of payment CHQ/DD/EFT	Payment Terms 15 Days Net
Buyer: Manipal University University Building(NEW),,Madhavnagar Manipal-576104	*Customer PAN*	
	Customer POC	*Dr Vinod V. Thomas*
	PO/Contract Ref#	Amendment Date:15.12.2015
	PO/Contract Date	-
	MeritTrac Contact No:	*Senthil-9900021845*

Services	Description	Amount
Online Test	Candidates Scheduled for MU exam in May'17	31,721,534.00
	Total	31,721,534.00
	Service Tax @ 14%	4,441,014.76
	Swachh Bharat Cess @ 0.5%	158,607.67
	Krishi Kaylan Cess @ 0.5%	158,607.67
	Grand Total	36,479,764.10

Amount Chargable (in words): RUPEES THREE CRORE SIXTY FOUR LAKH SEVENTY NINE THOUSAND SEVEN HUNDRED SIXTY FOUR AND PAISE TEN ONLY

E & O.E.

Bank Name: Yes Bank Limited *Account Name: MERITTRAC SERVICES PRIVATE LIMITED* *Account Type: CURRENT ACCOUNT* *Account No.: 002281400000402* *RTGS/IFSC Code: YESB0000022* *Branch: Kasturba Road, Bangalore*	*Cheques/DD's to be drawn in favour of "MeritTrac services private limited"*

Service Tax Category: Manpower Recruitment Service

Service Tax No. : AACCM3521DST001

PAN No. AACCM3521D

Declaration We declare that this invoice shows the actual price of the services described and that all particulars are true and correct.	for MeritTrac Services Pvt. Ltd. Authorised Signatory

MT17/02/0098 Dated : 31.05.2017

Manipal University f/k/a MANIPAL ACADEMY OF HIGHER EDUCATION

Amendment Date : 15.12.2015

Particulars	No of Candidates	Cost Per Candidates	Total Cost
No of Candidates Scheduled in Apr'17			-
No of Candidates *Scheduled in May'17*			317,21,534.00
Total Cost			**317,21,534.00**
Service Tax @ 14%			44,41,015
Swatch Bharat Cess @ 0.5%			1,58,608
Krishi Kalyan Cess @ 0.5%			1,58,608
Grand Total			**364,79,764**

Credit Trac Services Pvt. Ltd. New Delhi

भारतीय गैर न्यायिक

एक सौ रुपये Rs. 100

रु. 100 ONE HUNDRED RUPEES

सत्यमेव जयते

भारत INDIA

INDIA NON JUDICIAL

महाराष्ट्र MAHARASHTRA

1 MAR 2014

KL 997510

क्रमांक 480

M/s /Mrs /Mr PRAMOD MISHRA

(Advocate)

High Court, Mumbai

Siddhivinayak Chambers Co-op. Housing Society Ltd.

Opp. Nema Industrial Estate, Magwadi,

Jogeshwari (E), Mumbai-400 093.

प्रधान मुद्रांक कार्यालय, मुंबई
प. मु. वि. क्र. ८०००००१७
25 FEB 2014
सक्षम अधिकारी

प्रधान मुद्रांक कार्यालय, मुंबई
प. मु. वि. क्र. ८०००००१०
25 FEB 2014
सक्षम अधिकारी

विनोद मंडुरकर

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and entered into at Mumbai, on this 1st day of March 2014

BETWEEN

THE MUNICIPAL CORPORATION OF GREATER MUMBAI, a Corporation constituted by the Mumbai Municipal Corporation Act hereinafter referred to as "the Corporation" (in which expression are included, unless such inclusion is inconsistent with the context, their successor or successors and assigns) of the FIRST PART and represented by Shri.Kiran Achrekar the Deputy Municipal Commissioner (General Administration) hereinafter referred as D.M.C.(GA) (which expression shall unless repugnant to the context or meaning thereof be deemed to mean and include the successor or successors) for the time being holding the office of the Dy. Municipal Commissioner (GA) of "MCGM" having office at 6th Floor, MCGM Head Office Mahapalika Marg, Mumbai 400 001 (hereinafter referred to as "MCGM" which expression hereof includes its successors, administrators and assigns known as the **Party of the First Part** having its registered office at Head Quarter, Mahapalika Marg, Mumbai C.S.T. 400 001.

AND

Shri. Nagendran Sundararajan (Executive Vice President) and residing at Bangalore on behalf of **MeritTrac Services Private Limited** a company incorporated under the provisions of the Companies Act, 1956, having its Registered Office at No. 125/1-18, 'G.K.Arcade' 1st Floor, T. Mariappa road, 1st Block, Jaynagar, Bangalore-560 011 (which expression shall unless repugnant to the context or meaning thereof be deemed to mean and include the successor or successors) for the time being holding the office of the **MeritTrac Services Private Limited** as aforesaid (hereinafter referred to as "**MeritTrac**" known as the **Party of the Second Part**

MeritTrac Services Pvt. Ltd. Bangalore

MeritTrac Services Pvt. Ltd. New Delhi

Dy. Municipal Commissioner
(General Administration).
Municipal Corporation of Brihanmumbai

WHEREAS The Municipal Corporation of Greater Mumbai hereinafter referred to as "the MCGM" is a body corporate having perpetual succession and a common seal constituted under the Mumbai Municipal Corporation Act, 1888 as well as the Planning Authority for the City of Mumbai as contemplated under the provisions of the Maharashtra Regional and Town Planning Act, 1966.

AND WHEREAS the Municipal Commissioner for Greater Mumbai has interalia deputed his powers under Section 56 as contained in Chapter II of the Mumbai Municipal Corporation Act, 1888 to the Dy. Municipal Commissioner (GA).

AND WHEREAS MeritTrac is India's Leading Competence Assessment Company which provides various pre-recruitment processing services to help MCGM's process applications through the recruitment funnel and make firmed decisions about the people they plan to hire through the use of scientifically designed assessments.

AND WHEREAS Municipal Corporation of Greater Mumbai jointly with MeritTrac wants to facilitate large number of applicants throughout the State of Maharashtra, who aspire to joint MCGM for the post of Clerk, by providing facility to aspiring candidates to fill in the application form, submit it with the requisite application fee, scrutinize them, make an arrangements for conducting of Exam, conduct examination, generate and publish Merit List, eligible candidate list, cut off list, selection list etc. for the recruitment process.

AND WHEREAS Municipal Corporation of Greater Mumbai has entrusted MeritTrac with responsibility of designing, developing the software application that facilitates date entry and uploading the data of application forms of the candidates on a central portal, facilitate acceptance of application forms along with application fee, allocate seat number to the candidates, conduct On line Examination, generate and publish merit list, eligible candidate list, cut-off list, waiting list, selection list for recruitment process.

AND WHEREAS MCGM desires MeritTrac to perform candidate assessments in MeritTrac Assessment Zone/Consultant location/neutral venue, as described in detail in Annexure-I which is enclosed herewith in present agreement and MeritTrac has agreed to perform such services for MCGM on a **non-exclusive** basis.

AND WHEREAS MCGM desires MeritTrac to perform candidate assessments in MeritTrac Assessment Zone/Consultant location/neutral venue, as described in detail in Annexure-I which is enclosed herewith in present agreement and MeritTrac has agreed to perform such services for MCGM on a **non-exclusive** basis.

AND WHEREAS the Ch. P. O. Dept. has put up proposal to award contract envisaged in this MOU before the competent authority as received from MeritTrac and the same is approved under No. AMC/C/9348 dtd. 28th February 2014 by A.M.C. (City)/ M.C.

AND WHEREAS the Parties have thought it expedient to put forth the terms and conditions in writing as hereinafter.

NOW THESE PRESENT WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:-

1. The Parties hereto agree that the recitals hereinabove enumerated shall be deemed to form part and parcel of the terms and conditions of this Memorandum of Understanding.

2. The Services

Dy. Municipal Commissioner
(General Administration).
Municipal Corporation of Brihanmumbai

2.1 MeritTrac shall provide the services more particularly specified in **Annexure-I** hereof (the 'Services') to MCGM under this Memorandum of Understanding in the manner and of the terms and conditions contained herein.

2.2 MeritTrac shall comply with the specifications /instructions provided by MCGM from time to time relating to the performance of the Service, duties and obligations as detailed in **Annexure-I** of this Memorandum of Understanding. The Services rendered by MeritTrac as per commercially reasonable, industry acceptable standards.

3. **Payment of Fees and Expenses.**

3.1 In consideration of the Services to be provided by MeritTrac and performance of the terms and conditions contained in this Memorandum of Understanding, MCGM will pay to MeritTrac such fees and charges as described in **Annexure-II** annexed to this Memorandum of Understanding. The Fee shall inclusive of all expenses and charges, which may be incurred by MeritTrac during and with regard to the rendering the services or as a result thereof.

3.2 Service Tax would be extra and would be applicable on the total invoice amount including the reimbursement amounts as per Government of India rules and regulations in force at the time of raising an invoice.

4. **Representations & Warranties**

4.1 MeritTrac warrant and represent to MCGM that:

a) It has full power and authority to enter into this MoU and perform the Services under this MOU.

b) It shall maintain proper and accurate records relating to the conduct of the Services, if any, under this Agreement during the term of this MOU and shall at the request of MCGM, provide to them, access to all the record and copies to the extent as necessary for the audit purposes;

c) It will obtain all necessary Government and other regulations approvals for performance of the Services under this MOU, if any.

4.2 MCGM represents

According to provision prescribed under Section 56 as contained in Chapter II of the Mumbai Municipal Corporation Act, 1888, Dy. Municipal Commissioner (GA) on behalf of MCGM has full authority, power to enter into agreement.

5. **Validity**

5.1 This MOU will commence on the date of its execution by the Parties and the same will remain in force for one year in normal course but may be extended till completion of project, if the project is not complete in the specified one year time.

5.2 Both parties agree that this MOU shall be extended as may be mutually agreed upon between the parties, in writing.

6. **Review of Services, Records and Quality Standards**

6.1 The Parties may constitute a co-ordination committee consisting of key personnel from both the Parties as applicable. This committee will meet at such regular intervals as may be mutually agreed, to discuss MCGM Service's requirements, plans, MeritTrac's performance, MCGM quality standards change in MCGM requirements. MeritTrac and MCGM will appoint one co-ordinator each, as a one point contact for solving any issues pertaining to the Services under this MOU.

6.2 MCGM and MeritTrac will define commercially reasonable, industry acceptable service Levels standards at every stage of the process based on broad parameters of efficiency, turn-around times and accuracy.

7. **Intellectual Property Rights.**

Dy. Municipal Commissioner
(General Administration),
Municipal Corporation of Brihanmumbai

7.1 It is agreed that the Tests/ Assessment procedures, Templates, Question Bank and the Online Test Delivery engine (if deployed) by MeritTrac on behalf of MCGM is licensed by MeritTrac to MCGMs. This is no way means any sale or transfer of ownership or transfer of Intellectual rights to MCGM. MCGM shall be licensed solely to use the same in accordance with the terms of the MoU.

7.2 The intellectual property rights of the test and all material involved in the designing of the test and other material provided by MeritTrac to MCGM and its administration on candidates belongs to MeritTrac. Nothing in this MOU shall prejudice or affect MeritTrac's right to use the same.

7.3 MCGM shall have rights and MeritTract's shall provide access to all information regarding to applications and forms received by them on behalf of MCGM and also shall provide their scrutiny report, examination centers, attendances sheets, results etc; in respect of this projects, which more particularly describing in Annexture-I of this pretenses.

8. Confidential Information

8.1 MeritTract's shall hold in confidence all confidential information obtained, procured, received from the other in respect of this project and shall not disclose the same to any third party. In the event of breach of this MeritTract's shall b liable for criminal prosecution before appropriate court of law.

8.2 "Confidential information" means all information, marked, designated as such by MCGM with all such information which relates to the business affairs, products, developments, trade secret, know-how, personnel, MCGM and suppliers of either party or which may be reasonably regarded as the Confidential Information of the disclosing party.

9. Indemnity

The Party of the Second Part shall keep the Municipal Commissioner, his officers & Servants harmless & indemnified from & against any loss, suits, charges, claims and demands of whatsoever nature preferred or made by any person or persons whomsoever by reasons of the Municipal Commissioner allowing the Party of the Second Part to provide services mentioned in Annexure-I.

10. Termination

10.1 MCGM may immediately terminate this MOU in case the other Party has committed breach of any of the terms and conditions of this MOU and if contractor has not cured such breach within a period of Fifteen (15) days from the receipt of written notice from MCGM and MCGM may terminate the contract forthwith.

11. Assignment

Neither this MOU nor any of the rights, powers or obligations created herein may be assigned in whole or in part, by either party without prior written consent from the other.

12. Amendment

This MOU shall not be amended, altered or modified or any provision herein shall not be waived except by an instrument in writing expressly referring to this MOU and signed by the duly authorized representatives of both the Parties and no verbal Agreement or conduct of any nature related to the subject matter hereof or to the relationship between the Parties will be considered valid enforceable.

13. Entire MOU

Dy. Municipal Commissioner
(General Administration).
Municipal Corporation of Brihanmumbai

This MOU sets forth the entire understanding and agreement of the parties as to the subject matter of this MOU and supersedes all oral and written agreement between the Parties regarding the subject matter. It may not be changed orally but only in writing signed by both the Parties. The terms of this MOU will govern all services undertaken by MeritTrac for MCGM and shall supersede any terms and conditions given anywhere else in connection with the work to be performed under this MOU.

14. Headings

The clauses, headings and paragraphs contained in this MOU are for general reference and guidance and shall not be conclusive as to the meaning or the interpretation of this MOU.

15. Publicity

During the term of this MOU MeritTrac as authorized by MCGM to use the logo & Name of MCGM, in connection with material that used for this project by MeritTrac. This MOU shall not give MeritTrac any right, copyrights, interest or claim on Logo and name of MCGM.

16. Notice

Any notice or other information required or authorized by this MOU to be given by either Party to other may be given by hand or sent by registered post A.D., or by courier or by facsimile transmission or comparable means of communication to the other party at the following address.

MCGM :- Municipal Corporation of Greater Mumbai
Head Quarter, Mahapalika Marg,
Mumbai C.S.T. 400 001.

MeritTrac :- MeritTrac Services Pvt. Ltd.
125/1-18, G.K. Arcade, 1st Floor,
T. Mariappu Road, 1st Block, Jayanagar
Banglore 560011.

17. Dispute Resolution

All disputes, differences of opinion and controversies arising between the Parties out of this MoU shall be resolved amicably, failing which they shall be finally settled by a sole arbitrator appointed by the Parties. The Arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 or any amendment thereof for the time being in force. The award of the arbitrator shall be a reasoned award and shall be final and binding on the Parties. The venue of arbitration will be Mumbai. The arbitration proceedings shall be conducted and the award shall be rendered in English Language. During the pendency of any arbitration proceedings, the Parties shall continue to perform their respective obligation under this MOU.

18. Governing Law

This MoU shall be governed by the Laws in India and each of the Parties submits to the jurisdiction of the courts of Mumbai.

19. Counterparts

This MoU has been executed in two (2) counterparts each of which shall be deemed an original and each of which shall constitute one and the same instrument.

MeritTrac Services Pvt. Ltd. Bangalore

MeritTrac Services Pvt. Ltd. New Delhi

Dy. Municipal Commissioner
(General Administration).
Municipal Corporation of Brihanmumbai

20. The legal charges, stamp duty and registration charges of this Memorandum of Understanding shall be borne and paid by the Party of the Second Part.

IN WITNESS WHEREOF THE PARTIES HERETO HAVE HEREUNTO SET AND SUBSCRIBED THEIR RESPECTIVE HANDS AND SEAL THE DAY AND YEAR FIRST HEREINABOVE WRITTEN.

THE SIGN, SEAL AND DELIVERED
By the within named

Shri Kiran Achrekar
D.M.C. (G.A)

Dy. Municipal Commissioner
(General Administration),
Municipal Corporation of Brihanmumbai

on behalf of The Municipal Corporation of Brihan Mumbai

In the presence of

1. _____

2. _____

THE SIGNED, SEALED AND DELIVERED
By the with named

MeritTrac Services Private Limited Bangalore

Shri. Nagendran Sundararajan
Executive Vice President

on behalf of MeritTrac Services Private Limited

In the presence to

1. _____

2. _____

DATED THIS 1st DAY OF MARCH 2014
BETWEEN

Municipal Corporation of Greater Mumbai
AND

MeritTrac Services Private Limited

Memorandum of Understanding

Shri Uday Kedar (Law Officer),
Municipal Corporation of
Greater Mumbai, Fort,
Mumbai - 400 001.

MeritTrac Services Pvt. Ltd. New Delhi

ANNEXURE -I

Scope of Work

1. Design and host an end-to-end Online Application System on behalf of MCGM which should include online application form (to be filled in English) Online payment gateway/challan, generation of e-hall tickets, Online exam booking system.

2. Online Examination Bookings System (OEBS)- if exams are beyond 4 days. Allow test takers to register and take test of their preferred date, time and test centre location. Online Examination Booking System application ensures the high satisfaction among candidates as the seats are booked in real time.

3. **Test Locations :** The list of proposed exam cities are as follows :

Ahmednagar	Aurangabad	Jalgaon	Kalyan	Kolhapur	Mumbai	Nagpur
Nasik	Navi Mumbai	Pune	Ratnagiri	Satara	Solapur	Thane

4. Batch scheduling based on geography planning (as per suggested solution by the service provider)

a. Methodology used for batch scheduling

b. Priorities considered for scheduling candidates

5. **Venue Identification**

a. Physical layout requirements of test centers in which service provider proposes to conduct the examination. Include a description of the reception area and the workstations

b. Getting test centres in compliance with test requirements

c. Ensuring test quality, security and procedures related to deterring, detecting and pro-actively handling the possibilities of test fraud.

d. Describing the internet connectivity, networks and servers service provider will provide at each test center in parametric terms and the corresponding efficiency implication

e. Describing the technology solution service provider will provide in areas where internet connectivity is not stable

f. Describing how service provider will monitor test activity at the centers. Include a description of how this activity will be recorded and the role of the test administrator and how service provider will minimize disturbances in the test area

6. Question Bank and Question Paper -Design and generation of requisite sets of equivalent Items

a. Question Bank development would include writing, pre-testing, evaluating and operationalizing multiple choice questions suitable for use in administration of computer based test. Service provider will ensure that the questions are original and have not been copied or just figuratively modified from the publicly available ones. The questions should be socially acceptable and should not be personal in nature against any individuals

b. Service provider should provide substantiated information on the following :

i. Methodology on developing Items

ii. Methodology on pre-testing Items.

7. **Identification and booking of test centers**

a. Service provider should identify the process involved in identification and booking of test centers.

Dy. Municipal Commissioner
(General Administration)
Municipal Corporation of Brihanmumbai

b. Service provider should identify the processes involved in ensuring the quality and availability of required test center.

8. **Proctor training and center readiness activities**

a. Service provider should detail the quality of proctors used in examination

b. Service provider should detail the process employed in training and managing the availability and readiness of test proctors.

c. Each venue to have event manager deployed from the service provider who would be in charge on that venue.

9. **Computer Based Exam delivery-in Marathi language only**

a. Test will be delivered at a Test Center and the candidates will access the test through a computer.

b. Service provider should detail the architecture of test delivery

c. Test to be conducted at Stable connectivity centers and not in any Cyber Cafe

d. Secured delivery of Question Paper: The Authoring terminal set up can be done at service providers premises. MCGM may also insist the service provider to set up the Authoring terminals at MCGM for secured delivery of Question Paper, particularly when the Question Paper content is required to be known only to authorized MCGM officials. The service provider should be able to meet the Authoring requirements of MCGM as and when required.

10. **Typing test :** a detailed Demo has to be shown and approved by MCGM before going Live.

a. 10 minute Marathi and English language each to be typed using normal English Keyboard.

11. **Equating & Result processing**

a. Service provider should detail the method used in generating rank list for the multi-batch examination

b. Service provider should highlight its capability and experience of having used the suggested rank list generation process

12. **Test Matrix :**

Test Details			Total Duration
Typing Test	Marathi-10min	English-10min	20 min
Written Test-MCQ (Verbal,GK, Logical Reasoning)for the post of clerk in MCGM	60 min		60 min
			80 min

Mercator Services Private Limited Bangalore

Mercator Services

ANNEXURE II

Commercials

Activity	Min 25,000 (Price per candidate scheduled) (In INR)	25,001 to 50,000 (Price per candidate scheduled) (In INR)	50,001 to 75,000 (Price per candidate scheduled) (In INR)	75,001 to 1,00,000 (Price per candidate scheduled) (In INR)	1,00,001 and above (Price per candidate scheduled) (in INR)
Online Application form development, payment gateway/reconciliation, helpdesk, application processing, admit card upload, content generation, equating, venue identification, computer based exam administration, Typing Test of 10 Minutes each in Marathi and English result processing, merit list generation as per GR.					

Note:-

- Any additional scope not covered under this proposal would be charged extra at mutually agreed prices
- There would be a minimum billing of 25,000 candidates
- Billing for exam delivery would be on per candidate scheduled for the exam basis i.e. per admit card issued
- The above price is exclusive of tax. Taxes if applicable will be charged to the extent of rate as on the date of invoicing.
- No extra cost to be chargeable from MCGM as well as Candidates
- In case MCGM further wants to extract any report for any RTI or any other queries then MeritTrac would be responsible to furnish the data.
- All admit cards will be uploaded online only in case of Physical delivery postage will be charged extra.

Payment Terms :

1. Online Application going Live-10% of the min slab.
2. On Admit Card generation and sharing of venue booking details to MCGM-10% of total contract value against PBG validity up to the date of exam
3. After the delivery of MCQ exam and typing test-40% of the total contract value would be paid
4. After the sharing of final results – balance 40% + differential amount depending on the total contract value would be paid (differential amount is the sum of total contract value at actual – Sr. 1:10% of the min slab paid earlier)

MeritTrac Services Private Limited Bangalore

Dy. Municipal Commissioner
(General Administration).
Municipal Corporation of Brihanmumbai

MeritTrac Services New Delhi

MeritTrac™
MAGNIFYING OPPORTUNITIES
www.merittrac.com

MeritTrac Services Pvt. Ltd. No.125/1-18, 'G.K.Arcade', 1st Floor, T. Mariappa Road, 1st Block, Jayanagar, Bangalore - 560 011 PAN No. AACCM3521D	Invoice No. MT14/04/0012	Dated 15.07.2014
	Cheques to be drawn in favour of "MeritTrac Services Pvt. Ltd., Bangalore"	Mode/Terms of Payment Pay immediately w/o
Buyer: Municipal Corporation of Greater Mumbai 6th Floor, MCGM Head office, Mahapalika Marg, Mumbai-400001		Other Reference(s) Kind Attn: Chief Personal Officer
	Purchase Order/Contract	No: MPR/9926
	Terms of Delivery	

Services	Description	Amount
Online Test	Generation of Admit cards in May'14	4,362,230.00
	Service Tax @ 12%	523,467.60
	Education Cess @ 2%	10,469.35
	Higher Education Cess @ 1%	5,234.68
	Grand Total	4,901,401.63

CIN # U74140KA2000PTC027573
Email: info@merittrac.com

Amount Chargeable (in words) E & O.E.

FORTY NINE LAKH ONE THOUSAND FOUR HUNDRED ONE
Rupees SIXTY THREE Paise

Remarks:

Service Tax Category: Manpower Recruitment Service
Company's Service Tax No. : AACCM3521DST001

Declaration
We declare that this invoice shows the actual price of the services described and that all particulars are true and correct.

for MeritTrac Services Pvt. Ltd.

Authorised Signatory

MeritTrac Services Pvt. Ltd. New Delhi

This is a Computer Generated Invoice

MT14/04/0012 Dated: 15/07/2014

Municipal Corporation of Greater Mumbai (BMC)

No: MPR/9926

Particular	Minimum Number	Price per candidate	Amount
Examination for Clerical drive 2014 (			26,786,150.00
A: 10% Online Application going live			2,678,615.00
B: 10% upon generation of Admit cards and sharing of Venue details			2,678,615.00
C: Less: billed vide invocie # MT13/12/0048			995,000.00
Total (A+B-C)			4,362,230.00
Total Service Tax @ 12.36%			539,171.63
Grand Total			4,901,401.63

WeritTrac Services New Delhi

NISM NATIONAL INSTITUTE OF SECURITIES MARKETS
An Educational Initiative of SEBI

NISM/RO/GPG/2014/47/2157
11th September, 2014

To,
MeritTrac Services Pvt. Ltd

125/1-18 2nd Floor, G K Arcade,
T Mariappa Road, 1st Block,
Jayanagar, Bangalore- 560 011.
PH: +91 (80) 4013 0200

Subject: - NCFE-NFLAT 2014-15

Please refer to your Expression of Interest (EOI) no MT/EA/14-15/EOI/14NISM170E dated 1st July 2014 and Request for proposal (RFP) no MT/EA/14-15/14NISM0354E dated 1st September, 2014, We are delighted to inform you that you have been chosen for the **National Centre for Financial Education – National Financial Literacy Assessment Test (NCFE-NFLAT 2014-15)** for school students across India.

This work order is based on your financial bid of Rs 196/- (Rupees one hundred and ninety six only) "per student scheduled" for total student of one lac for the exam.

The assessment test should be in line with the terms and condition mentioned in the Expression of Interest (EOI) released on 11th June, 2014 and Request for proposal (RFP) released on 19th August 2014 and as agreed by MeritTrac Services Pvt. Ltd with a letter received on 3st September, 2014 reconfirming the same.

The NCFE-NFLAT 2014-15 exam would be conducted on 6th and 7th December, 2014.

We invite your team to the Project kickoff meeting to discuss and finalize the implementation schedule for NCFE-NFLAT 2014-15 at 10.00 A.M on 15th September, 2014.

Yours Sincerely,

G.P Garg
Registrar
Head - National Centre for Financial Education

INDIA NON JUDICIAL

Government of National Capital Territory of Delhi

e-Stamp

सत्यमेव जयते

Certificate No.	:	IN-DL137231694987660
Certificate Issued Date	:	25-Oct-2016 03:04 PM
Account Reference	:	IMPACC (IV)/ dl946503/ DELHI/ DL-DLH
Unique Doc. Reference	:	SUBIN-DLDL946503276116434791300
Purchased by	:	MERITTRAC SERVICES PVT LTD
Description of Document	:	Article 5 General Agreement
Property Description	:	Not Applicable
Consideration Price (Rs.)	:	0 (Zero)
First Party	:	MERITTRAC SERVICES PVT LTD
Second Party	:	Not Applicable
Stamp Duty Paid By	:	MERITTRAC SERVICES PVT LTD
Stamp Duty Amount(Rs.)	:	100 (One Hundred only)

Please write or type below this line

AGREEMENT

This Agreement ("**Agreement**") is made on this 25th day of October 2016 ("**Effective Date**"), at New Delhi, India

BY AND BETWEEN

Rajya Sabha Secretariat Recruitment Cell through Secretary, Rajya Sabha Secretariat and In-charge of the Recruitment Cell having his office at Room No. 206, Parliament House Annexe, New Delhi (hereinafter referred to as the **"Recruitment Cell"**, which expression shall unless be it repugnant to the subject or context or meaning thereof be deemed to mean and include his successors, authorized representatives and permitted assigns) of ONE PART;

25-X-16

AND

Statutory Alert:
1. The authenticity of this Stamp Certificate should be verified at "www.shcilestamp.com". Any discrepancy in the details on this Certificate and as available on the website renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.

M/s. MeritTrac Services Private Limited, a company having its registered office at 4th floor, Total Super Store, Sy No.12/5,6,7 & 14, Sarjapur Main Road, Varthur Hobli, Kaikondarahalli, Bangalore, Karnataka - 560035 , (hereinafter referred to as the **"ECA"**, which expression shall unless it is repugnant to the subject or context or meaning thereof be deemed to mean and include its executors, administrators, local representatives, successors-in-interest and permitted assigns) duly represented by its director/ authorized representative Mr. Daljeet Singh as authorized vide board resolution dated 25th January, 2016 & authority letter dated 25th October, 2016, of the OTHER PART.

The First Party and the Second Party shall be collectively referred to as the "**Parties**" and individually as the "**Party**".

WHEREAS, the Recruitment Cell had invited applications for six post groups vide its advertisement no. 1/2016 dated 16th July 2016 ("**Advertisement**") published in the Employment News and other leading newspapers and in response to the Advertisement, 1,83,698 (*one lakh eighty three thousand six hundred and ninety eight*) valid applications have been received for the said six post groups.

AND WHEREAS, the preliminary examinations for said applicants in six post groups (hereinafter referred to as **"the Examinations"**) are to be conducted as per syllabus and scheme of the Examinations prescribed by the Recruitment Cell as provided in **Annexure 2** of this Agreement and are to be held in five (5) cities namely Delhi, Mumbai, Kolkata, Chennai and Guwahati (hereinafter collectively referred to as the "**Cities**").

AND WHEREAS the post group-wise/centre-wise break-up of the candidates registered for the Examinations for various post groups for which the Examinations are to be conducted is annexed herewith at **Annexure 3** of this Agreement.

AND WHEREAS, the Recruitment Cell desires to engage the ECA to perform certain services as are described in **Annexure 1** (Scope of Work) of this Agreement.

AND WHEREAS the ECA has the requisite expertise, specialized knowledge and experience in the field and also has the desired skill and knowledge to provide the said services.

AND WHEREAS based on the representation of the ECA the Recruitment Cell proposes to engage ECA and ECA accepts its engagement to provide the services as enumerated in Annexure 1 hereof to the Recruitment Cell and therefore Recruitment Cell and the ECA are now desirous of entering into this Agreement to record their understanding, define their mutual rights and obligations and the terms and conditions of ECA's engagement with the Recruitment Cell.

NOW, THEREFORE, in consideration of the mutual promises and undertakings of the Parties, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. The Parties acknowledge that this Agreement shall not constitute a commitment to purchase or perform any particular services. Recruitment Cell shall only be committed to purchase services and ECA shall only be committed and authorized to perform such services where such services are in accordance with the Scope of Work. It is further agreed between the Parties that ECA shall devote its best efforts towards the performance of his duties under this Agreement and shall perform them faithfully, diligently and in the best interest of the Recruitment Cell.

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2. ECA shall carry out the services as have been detailed in Annexure 1 of this Agreement or as maybe mutually agreed upon between the Parties. ECA agrees to comply, in performing this Agreement, with all applicable laws, including, without limitation, all statutory and regulatory requirements (if any).

3. During the term of this Agreement, ECA shall not assign, transfer any of his duties and responsibilities under this Agreement to any third parties without the prior written consent of the Recruitment Cell. Further, ECA, during the term of this Agreement, shall not engage in such other assignment whereby there might arise conflict of interest with the Recruitment Cell.

4. The ECA further agrees to undertake execution of the work on a turn-key basis and the Recruitment Cell agrees to pay a fixed fee of ("**Fee**"), excluding any applicable taxes, to ECA on the successful completion of the work as enumerated in Annexure 1, to the satisfaction of the Recruitment Cell. It is hereby understood between the Parties that the applicable withholding tax (*if any*) shall be deducted from the Fee.

5. Except as set forth in this agreement, ECA makes no warranties to Recruitment Cell, express or implied, with respect to any services or deliverables provided hereunder or under scope of work, including, without limitation, any implied warranties of merchantability or fitness for a particular purpose. All such other warranties are hereby disclaimed by ECA.

6. The Recruitment Cell may, at the request of ECA, make an advance payment of 25% (twenty five percent) of the amount payable to ECA, in term of this Agreement, after the list of examination centres/venues has been made available to the Recruitment Cell/ Secretariat and the dates of the Examinations have been finalized and the same has been intimated to the Recruitment Cell. It is however clarified that such advance shall be made by the Recruitment Cell only against the receipt of a bank guarantee (*of a nationalized bank*) of an equal amount by the Recruitment Cell and valid till the 30th day after the last day of declaration of all results.

7. It is agreed and understood between the Parties that the Recruitment Cell shall not be liable to pay any other amount to ECA except for the Fee and further the ECA is not authorized to incur any other costs or expenses without prior written approval of the Recruitment Cell. Furthermore, ECA shall solely be responsible for any manpower, equipment, etc. required for the performance of its obligations under this Agreement at no additional cost to the Recruitment Cell apart from the agreed Fee.

8. As time is of essence for this Agreement, it is hereby agreed and understood that ECA shall complete the entire examination process for all the six post groups and shall make available post-wise merit lists to the Recruitment Cell no later than 31st December 2016 ("**Deadline**").

   In the event, ECA is unable to perform and complete its obligations, as stated in this Agreement, then notwithstanding any other right or remedy the Recruitment Cell may have at law and equity, a penalty of INR 5000 (Indian Rupees Five Thousand Only) per day ("**Liquidated Damages**") subject to a maximum of Rs. 55 lakhs (Rs. Fifty Five Lakhs Only) shall be payable by ECA to the Recruitment Cell for each day of delay beyond the Deadline date. Further, in the event ECA is unable to meet the Deadline, the Recruitment Cell shall have the right to terminate this Agreement at its sole discretion. ECA acknowledges that the Liquidated Damages are reasonable and a genuine pre-estimate of the loss and damage that will be suffered by the Recruitment Cell, in the event it is unable to perform the works in a timely manner.

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9. It is hereby agreed between the Parties that ECA shall submit a performance guaranty to the Recruitment Cell which is equivalent to 7 % (seven percent) of the value of the work contemplated in terms of this Agreement, within two (2) weeks of entering into this Agreement. The performance guarantee shall remain valid for a period of two (2) years from the Effective Date.

   It is hereby clarified that in the event. ECA is unable to provide the performance guarantee within the said period, the Agreement may be terminated by the Recruitment Cell at its sole discretion.

10. It is hereby agreed and understood between the Parties that ECA shall conduct the Examination(s) again, solely at its own cost, in the event any Examination is to be held again due to any irregularity/ infirmity in the conduct of the Examination(s) or declaration of results thereof or for any reason impinging upon the integrity or legality of the Examination(s) process or denial of fair treatment to any candidate after the stage of issuance of admit cards and till the declaration of results.

11. It is hereby agreed and understood between the parties that ECA shall solely be responsible for setting all the question papers for examinations to be conducted by them under this agreement and keeping them confidential and it shall not disclose/share any part of any question paper to the Recruitment Cell. ECA shall solely be responsible for authenticity of the questions and their answers and ensuring that the questions are set in accordance with the prescribed syllabus and are as per the written instructions of the Recruitment Cell.

12. It is hereby agreed between the parties that ECA shall be solely responsible for fair conduct of the examinations and maintaining the integrity and purity of the examination processes. It shall ensure that the question paper remains strictly confidential till the commencement of examination and no person appearing at the examination has any access to it before the commencement of examination.

13. The performance guarantee given by ECA is liable to be forfeited if any material deficiency is found in the conduct of examinations by the ECA, which impinges on the integrity or purity of the examination processes or if ECA fails to fulfill its obligations under this agreement particularly relating to completion of all examinations and declaration of results thereof on or before the deadline. Forfeiture of performance guarantee shall be in addition to penalty that may be imposed on ECA under Clause 7 of this agreement and any other legal remedy that may be available to the Recruitment Cell against ECA.

14. The ECA shall promptly respond to any and all queries raised by the Recruitment Cell and shall furnish all such necessary information as may be required by it at the earliest and no later than three (3) days from the date of the request for the information. Recruitment Cell shall raise all queries vide formal communication to the assigned representatives by ECA.

15. ECA shall at no extra cost to the Recruitment Cell make a provision for a mock test at the website of the Recruitment Cell through a suitable link to familiarize candidates appearing in the examination with the computer based examination.

16. The Recruitment Cell shall have the right to depute observers at all the examination centres/venues to iuspect the infrastructural facilities and other facilities made available at centres/venues for conducting the Examination(s) and to oversee the conduct of the Examinations. ECA shall provide all the necessary assistance and support to such observers, for the due performance of their task.

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17. It is hereby agreed that the Fee shall be paid by the Recruitment Cell within 30 (thirty) business days of receipt of a valid and undisputed invoice by the Recruitment Cell.

18. Either Party may terminate this Agreement immediately by a written notice to the other Party (i) in the event of a material breach by the other Party, by a written notice immediately, if the breach is not curable and by a written notice of 30 days, if the breach is curable and is not cured within the said notice period; or (ii) in the event of any proceedings in bankruptcy, insolvency or winding up filed by or against the other Party or for the appointment of an assignee or equivalent for the benefit of creditors or of a receiver or of any similar proceedings.

19. It is hereby agreed between the Parties that in the event the Agreement is terminated or expired , ECA shall be obligated to hand over all the records, documents, etc. and copies thereof relating to the Examinations to the Recruitment Cell within 30 (thirty) days of the date of termination of this Agreement or within such time period as is agreed between the Parties.

20. Neither Party shall be liable for any failure or delay in the performance of its obligations under this Agreement to the extent such failure or delay is caused by any reason beyond its reasonable control, such as fire, flood, earthquake, elements of nature or acts of God, acts of state, strikes, acts of war, terrorism, riots, civil disorders, rebellions or revolutions; quarantines, embargoes and other similar governmental action (a "Force Majeure Event"). The affected Party will immediately notify the other by reasonable detail of the Force Majeure Event. If a Force Majeure Event continues for more than 30 days, either Party may, by a written notice to the other Party, terminate this Agreement, without liability.

21. This Agreement shall be governed by and construed in accordance with the laws of India.

    The Parties shall endeavour to settle by mutual consultation any claim, dispute or controversy (**"Dispute"**) arising out of, or in relation to, this Agreement, including any Dispute with respect to the existence or validity hereof, the interpretation hereof, the activities performed hereunder, or the breach hereof, by one Party delivering a written notice to the other Party with respect to such Dispute. Any Dispute which cannot be settled or resolved through such endeavours within 30 (thirty) days of the date of such written notice of the Dispute, then such Dispute shall be referred to arbitration conducted by a Sole Arbitrator. It is hereby agreed that the Secretary-General, Rajya Sabha or his nominee shall act as the Sole Arbitrator. The provisions of Arbitration and Conciliation Act 1996 (No. 26 of 1996) and any amendments thereto, shall be applicable to the arbitration under this clause. The venue of such arbitration shall be at New Delhi and the language of arbitration proceedings shall be English. The arbitrator shall make an award, which shall be final and binding on the Parties. Pending the submission of and/or decision on the Dispute and until the arbitral award is made, the Parties shall continue to perform all of their respective obligations under this Agreement without prejudice to a final adjustment in accordance with such award.

    Subject to this provision, any dispute arising out of or in connection with or as a consequence of this Agreement shall be subject to the exclusive jurisdiction of the courts at New Delhi.

22. It is hereby clarified that in the event there is any unforeseen/additional work relating to the Examinations, which is not incidental to work assigned to the ECA, the ECA shall have to complete such additional work also as per the requirement of the Recruitment Cell. It is hereby agreed that the cost for such unforeseen/additional work shall be decided by both the parties.

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23. If any question arises as to the interpretation of terms and conditions of this Agreement or relating to any other issue connected with the execution of the works under this Agreement, the decision of the Secretary-General, Rajya Sabha in this matter shall be final and binding on the Parties hereto. Secretary General, however, shall hear both parties and give due consideration to their submissions before deciding the issue.

24. It is hereby agreed between the Parties that ECA shall indemnify, defend and hold harmless the Recruitment Cell and/or its representatives for any loss, damage, expense, costs (*including, but not limited to, legal fees and other professionals*) or liability arising out of (i) any deficiency, infirmity or irregularity in execution of the work under this Agreement by ECA; or (ii) declaration of results; or (iii) any occurrence, including, ECA breach of this Agreement or any negligent or intentional acts or omissions of ECA or its representatives; or (iv) any third party claims arising from ECA's performance under this Agreement; or (v) in connection with a claim relating to the services provided under this Agreement; or (vi) in connection with any matter incidental or consequential thereto. It is further agreed between the parties that Recruitment Cell shall indemnify, defend and hold harmless the ECA and/or its representatives for any loss, damage, expense, costs (*including, but not limited to, legal fees and other professionals*) or liability arising out of any deficiency, infirmity or irregularity prior or up to the stage of issuance of admit cards.

    Neither Party shall be liable to other party for any indirect, consequential, incidental, special, punitive or exemplary damages.

    In case ECA has to re-conduct any examination batch for the reasons attributable to it, it shall re-conduct that exam batch solely at its expenses within 30 days of the date on which such examination batch was initially conducted. If examination batch is so re-conducted, ECA shall incur no other liability to the Recruitment Cell under this agreement except for re-conducting it on its own expenses.

25. All notices and communications in relation to this Agreement shall be made in writing and shall be delivered or sent by recorded delivery or courier to the addresses mentioned above or to such addresses which may be notified by a Party to the other from time to time.

26. ECA agrees that it shall keep all proprietary and confidential information received by it from the Recruitment Cell as confidential and shall not disclose such information to any third person, without prior written consent of the Recruitment Cell.

27. No press release or other public announcement, or public statement or comment in response to any inquiry, relating to this Agreement shall be issued or made by ECA without the prior written approval of the Recruitment Cell. Further, unless required under the applicable law, the contents of this Agreement shall remain secret indefinitely except as may be required to be disclosed to any statutory or regulatory authority.

28. This Agreement shall become effective on the date of execution of this Agreement and shall remain in full force and effect unless terminated in accordance with the terms of this Agreement.

29. Any amendments to this Agreement shall be in writing and shall have no effect unless signed by the duly authorized representatives of the Parties.

30. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument.

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31. This Agreement (including Annexures hereto) contain the entire agreement between the Parties and supersede all negotiations, representations, warranties, commitments, offers, contracts, term sheet and writings prior to the execution date of this Agreement, written or oral.

32. All Annexures hereto that are referred to herein, including Annexes, are hereby made a part hereof and incorporated herein by such reference. Disclosure of any items in any section or subsection of any Schedule to this Agreement shall be deemed disclosure with respect to another Schedule or any section or subsection thereof only to the extent that there is a specific cross-reference thereto.

33. If one or more of the provisions of this Agreement are found by a court with proper jurisdiction, to be illegal, invalid or unenforceable, it shall not affect the legality, validity or enforceability of any of the remaining provisions of this Agreement. The Parties agree to attempt to substitute for any illegal, invalid or unenforceable provision a legal, valid or enforceable provision that achieves to the greatest extent possible the economic objectives of the illegal, invalid or unenforceable provision.

34. This Agreement is made and entered into for the sole protection and benefit of the Parties hereto and their respective permitted successors and assigns, and no other person or entity shall be a third-party beneficiary of, or have any direct or indirect cause of action or claim in connection with this Agreement.

35. This Agreement shall be valid for a period of two (2) years from the Effective Date. The Agreement, however, can be renewed for such further period and on such terms and conditions as may be mutually agreed upon between the Parties.

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IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date first above written by their duly authorized representatives, and the Parties hereby agree to the above terms and conditions of this Agreement and intend to be legally bound thereby.

SIGNED 25.X.16
AND DELIVERED
by the within named First Party
DR. D.B. SINGH
Secretary
Rajya Sabha Secretariat
Parliament of India
New Delhi

SIGNED
AND DELIVERED for and on behalf of
25.10.16
by the within named Second Party

MeritTrac Services Pvt. Ltd.

WITNESS:

1. _____
Name: PAWAN KUMAR
Address: ROOM No. 204, SECOND FLOOR, PHA, NEW DELHI
Occupation: GOVT. SERVICE

2. _____ 25/10/16
Name: KRISHAN KUMAR GAUTAM
Address: 256, OKHLA PHASE-3, NEW DELHI
Occupation: BUSINESS MANAGER

MeritTrac Services Pvt. Ltd. New Delhi

ANNEXURE 1
(Scope of Work)

ECA *inter-alia* shall be required to perform, amongst others, the following works:

1. Undertaking all activities and making all provisions as may be necessary or incidental to it or may be required for conducting the Examinations **except** for issuance of admit cards which shall be directly issued by the Recruitment Cell after it has received the written intimation from ECA confirming that the date(s) for the Examination(s) and centres/venues for the Examination(s) have been finalized by the ECA in the Cities;

2. Undertaking all the activities relating and incidental to conducting the Examination including but not limited to declaration of the results. ECA hereby undertakes that it shall ensure that all the results for all the Examinations to be conducted by it under this agreement, are declared on or before 31st December, 2016;

3. Providing full and timely support, assistance, documents, information, inputs to the Recruitment Cell for handling any and all candidate related queries, RTI (*Right to Information*) queries, court cases, etc. in relation to the Examinations including but not limited to providing complete assistance and support for any other purpose, that the Recruitment Cell may require, relating to the work executed by the ECA under this Agreement.

   Notwithstanding anything contrary stated herein and the termination of this Agreement, ECA shall provide its unconditional and timely support and assistance to the Recruitment Cell for a period of two (2) years commencing from the Effective Date.

The execution of the aforesaid works shall, without generality to the scope of work described above, *inter-alia* include the following:

I. **Setting of adequate number of question papers for each post groups (i.e. number of shifts + 2) as per the prescribed syllabus and instructions of the Recruitment Cell and ensuring that:**

   (i) atleast 60% (sixty percent) questions set in any examination paper are innovative/original i.e. not found in the books/ help books/ competitive magazines/ previous years examination papers of any recruitment body, etc. as are readily available prior to conducting the Examinations. It is hereby clarified that mere change of figures, names, etc. in an old question would not be deemed to make it an original question;

   (ii) the questions should be designed to test the understanding of the candidate and not his/her memory;

   (iii) in case the Examinations are conducted in more than one shift for any post group, the papers set-up for the different shifts should not have any common question(s) and all papers for the same post groups shall be of the same difficulty level or

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shall be brought to the same difficulty level through the legally sustainable normalisation process;

(iv) the questions set should be of sufficiently good quality and no sub-standard/vague/trivial questions shall be set-up;

(v) every question should admit only one correct answer out of the four given options; and

(vi) ECA shall ensure that all questions and their answers are properly authenticated.

II. Arrangement of adequate number of online examination centres/venues with necessary infrastructural facilities for conducting the Examinations in the Cities (*Delhi, Mumbai, Chennai, Kolkata and Guwahati*) and ensuring that there is:

(i) provision of state of art facilities viz. hardware, software, internet, LAN connectivity, etc. at each centre/venue and the same is properly functioning;

(ii) provision of clean drinking water and separate clean toilet facilities for male and female candidates at each centre/venue;

(iii) provision of sufficient lightening facility (*with backup*) at each centre/venue which is properly working;

(iv) provision of sufficient technical/ supervisory/ invigilatory/ support staff at each examination centre/venue. It is hereby clarified that invigilators to candidates ratio of 1:12 shall be maintained at all times;

(v) provision of adequate number of professional security guards at each centre/venue on the days of the examination for conducting the Examinations in a safe and secure manner;

(vi) provision of separate frisking facilities for both male and female candidates at each centres/venues;

(vii) provision of biometric registration for all candidates at each venue;

(viii) provision of digital video / CCTV recording of all examination hall(s)/lab(s);

III. Conduct of computer based examination which shall *inter-alia* include:

(i) verification/ authentication of candidates from their admit cards, issued by the Recruitment Cell.

(ii) biometric registration of all candidates at each venue;

(iii) maintenance of all servers and event (click) based log (audit trail) of every candidate. The audit trail of every candidate would be provided to the Recruitment Cell/ Secretariat, as and when required by it;

(iv) video recording of all examination halls/labs/rooms.

(v) barring entry of any person other than the candidates appearing in the Examinations, invigilators, centre superintendent and other authorized persons in any examination centre/venue during the period when the Examinations are being conducted in the center/ venue and two (2) hours prior to the scheduled time for the Examniation(s).

(vi) maintenance of attendance records of all candidates appearing for the Examinations.

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IV. **Preparation and compilation of results which shall *inter-alia* include:**

(i) preparation of post wise merit list for all posts in the various post groups as per written instructions of the Recruitment Cell (merit list shall also indicate the category of the candidates);

(ii) preparation of category wise (*General, OBC, SC, ST*) merit list for each post in various post groups as per written instructions of the Recruitment Cell;

(iii) generation of such reports in such formats, as may be required by the Recruitment Cell, in respect of the work completed;

(iv) provision of all necessary support/information, as may be required by the Recruitment Cell/Secretariat, for declaration of the results for the Examinations conducted.

V. **Post examination operations which shall *inter-alia* include:**

(i) provision to the 'Recruitment Cell' of all necessary support, documents, information/inputs for handling candidates' queries, RTI queries, court cases, and for any other similar purpose relating to the conduct of the Examinations;

(ii) maintenance of all information/record relating to the conduct of the Examinations for an initial period of one (1) year from the date of conduct of the examination(s) and for such further period not exceeding 3 years from the date of conduct of examination, as may be necessary in cases under litigation/dispute or for such periods as may be directed by the Recruitment Cell, at its sole discretion.

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www.meritrac.com

MeritTrac Services Pvt. Ltd. 4th Floor, Above Total Super store, Sy.No.12/5, Kaikondarahalli,Varthur Hobli, Sarjapura Main Road, Bengaluru - 560 035	Invoice No. MT16/09/0092	*Invoice Date* 31.12.2016
	Mode of payment CHQ/DD/EFT	Payment Terms 15 Days Net
Buyer: Rajya Sabha Secretariat Recruitment Cell, Room No. 206,, Parliament House Annexe, New Delhi--110001	*Customer PAN*	
	Customer POC	*Mr.D.B .Singh*
	PO/Contract Ref#	WO No RS 6/3 2016
	PO/Contract Date	-
	MeritTrac Contact No:	*Senthil-9900021845*

Services	Description	Amount
Online Test	Final 75% on Submission of Exam Results 2016	26,039,191.50
	Total	26,039,191.50
	Service Tax @ 14%	3,645,486.81
	Swachh Bharat Cess @ 0.5%	130,195.96
	Krishi Kaylan Cess @ 0.5%	130,195.96
	Grand Total	29,945,070.23

Amount Chargable (in words): RUPEES TWO CRORE NINETY NINE LAKH FORTY FIVE THOUSAND SEVENTY AND PAISE TWENTY THREE ONLY

E & O.E.

Bank Name: Yes Bank Limited *Account Name: MERITTRAC SERVICES PRIVATE LIMITED* *Account Type: CURRENT ACCOUNT* *Account No.: 002281400000402* *RTGS/IFSC Code: YESB0000022* *Branch: Kasturba Road, Bangalore*	*Cheques/DD's to be drawn in favour of "MeritTrac services private limited"*

Service Tax Category: Manpower Recruitment Service

Service Tax No. : AACCM3521DST001

PAN No. AACCM3521D

Declaration We declare that this invoice shows the actual price of the services described and that all particulars are true and correct.	for MeritTrac Services Pvt. Ltd. Authorised Signatory

India's Largest Testing & Assessment Company

CIN : U74140KA2000PTC027573

This is a Computer Generated Invoice

EDUCATION ASSESSMENTS ! PRE-RECRUITMENT ASSESSMENTS ! EMPLOYEE ASSESSMENTS ! CERTIFICATION ASSESSMENTS

MeritTrac Services Pvt. Ltd., Market square, No. 12/5, 4th Floor, Kaikondarahalli, Varthur Hobli, Sarjapura Main Road, Bangalore - 560 035

Tel : +91-80-71819100, Fax : +91-80-71819400

MT16/09/0092 Dated 31.12.2016
Rajya Sabha Secretariat
WO No RS 6/3 2016 Rectt Dated 25-Oct-2016

Month	Number of candidates at Centre						Total Number of Candidates Scheduled	Rate Per Qty	Amount
	Post Group	Delhi	Kolkata	Mumbai	Chennai	Guwahati			
Nov-16	I								34,718,922.00
	II								
	III								
	IV								
	V								
	VI								
Sub Total									
Total									34,718,922.00
Less Already Billed. Vide Inv # MT16/08/0047 Dated 30.11.2016 (25% Billing un the Organization of Exams Venues-2016)									8,679,730.50
Total									26,039,191.50
Service Tax @ 14%									3,645,486.81
Swachh Bharat Cess @ 0.5%									130,195.96
Krishi Kalyan Cess @ 0.5%									130,195.96
Grand Total									29,945,070.23

Merit Trac Services Pvt. Ltd. New Delhi

राजस्थान लोक सेवा आयोग
Rajasthan Public Service Commission
जयपुर रोड़, अजमेर – 305026
Jaipur Road, Ajmer - 305026

Web. Site : www.rpsc.rajasthan.gov.in
Tel. 0145-5151241

F6(13)SPL/Online/Payment/12-13/ 165
Dated 03-12-15

MERIT TRAC SERVICES
256, OKHLA INDUSTRIAL ESTAT
NEW DELHI -110020

Subject: Work Order for On-line Exam for the post of Lecturer- Technical Education Deptt. Exam for various subjects.

Dear Sir,

With reference to your proposal for conduction of Online Exam for above referred post (Various Subject). RPSC is pleased to place the work order for the said Exam tentatively scheduled on 9th Jan, 2016 & 10th Jan, 2016 with following commercial terms & conditions.

SR. NO.	PARTICULARS	UNIT/ CANDIDATES	PRICE RS.	TOTAL RS.
Providing End-to-End Solution for On-Line Exam for the Post mentioned above:				
	Scope of work includes as under:			
1	Arranging and providing Examination centres with required infrastructure and network connectivity for online exam.			
2	Creation of Mock Exam, for candidate, on website of RPSC.			
3	Scope of work also includes uploading Question paper contents on local/central servers.			
4	Conduction of the online exam on scheduled date.			
5	Providing support for all post exam activities and preparation of result. (Candidate's response, Raw scores, Audit Trails and system generated report etc.)			**1,41,97,050/-**
6	Support RPSC in addressing RTI queries by providing the required data. After the examination, the audit file for each and every candidate can be shared in case of an RTI query. If required, these files can be made available online (within a week after the completion of the last batch) to each and every candidate through a user name and password mechanism and through RPSC's site.			

Subject, No. Of Candidates, Examination Date & Time are as follows:

EXAM NAME	SUBJECT	NO. OF CANDIDATES	DATE OF EXAM	EXAM TIME
LECTURER	ELECTRICAL ENGG.	12276	9th Jan, 2016	2:00 PM To 4-00 PM
	ELECTRONICS ENGG.	13882	10th Jan, 2016	~~2:00 PM To 4-00 PM~~ 10.00 Am To 12.00 Noon.
	COMPUTER ENGG.	14405	10th Jan, 2016	2:00 PM To 4-00 PM
TOTAL CANDIDATES		40563		

Terms & Conditions:

1. Scope of work includes all necessary arrangement for successful, smooth and hassle-free conduction of the Online Exam.
2. Scope of work also includes uploading Question paper contents as per question paper templates on local/central servers.

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3. It is required that -
   - Centres booked for examination should be easily located.
   - Buffer PCs should be arranged.
   - All the terminals/PCs are working at the Centres.
   - Only those Centres, conveniently located and have "A" grade in terms of infrastructure, connectivity & power arrangement, should be selected for the examinations.
   - All emergency steps must be taken.
   - Numbers of candidates are subject to increase or decrease by 10%.

4. No. of seats given in the above table are based on the number of candidates likely to appear in the examination and accordingly the costs have been worked out. Final Invoice, after the examination, should be raised based on the total number of candidates registered and as per the rates, as agreed upon and mentioned above. Taxes would be charged as per the applicable rates.

5. Total Solution Provider (TSP) will be responsible for keeping 100 % secrecy of the assignment and will maintain utmost secrecy for the said examination.

6. Please intimate exam centres for the above mentioned exams as soon as possible.

7. TSP will provided details of Centre Superintendents/Invigilators/Control Room. In Briefing Room, a Projector with a Desktop and a Mike with sound system is to be provided.

8. TSP has to customize the above mentioned solution and services as per RPSC's requirements.

9. In case of incidental, consequential or punitive damages, the total cumulative liability of the TSP arising from or relating to the Work Order shall not exceed the total amount paid to TSP under the Work Order.

10. The manpower firms themselves deputed at State/City/Centre level as State head, City head and Centre heads must be well qualified and experienced and the list along with contact details and profile must be shared with RPSC in advance.

11. The firm must also share the step by step flow of complete exam process with all technical detaills with RPSC in advance.

12. The firm has to process mock trail one/two day advance before exam day on each and every m/c at all locations where exam to be conducted and reports must be shared with RPSC.

13. The RPSC may depute separate technical deputy coordinator its own to monitoring the mock trail and actual exam.

14. The firm has to ensure availability of the KNOP for each individual machine without fail.

15. The exam center must be fixed in the Rajasthan State and Prefrebly Divisional Head Quarter may be taken under Consideration for exam center. The exam eenter location must be shared before 20 days of exam date.

(Naresh Kumar Thakral)
Secretary

MeritTrac Services P... New Delhi

INDIA NON JUDICIAL

Government of Karnataka

e-Stamp

सत्यमेव जयते

Certificate No.	:	IN-KA21957345994800O
Certificate Issued Date	:	22-Mar-2016 04:03 PM
Account Reference	:	NONACC (FI)/ kacrsfl08/ INDIRA NAGAR1/ KA-BA
Unique Doc. Reference	:	SUBIN-KAKACRSFL08932922108332860
Purchased by	:	MERITTRAC SERVICES PVT LTD
Description of Document	:	Article 12 Bond
Description	:	AGREEMENT
Consideration Price (Rs.)	:	0 (Zero)
First Party	:	MERITTRAC SERVICES PVT LTD
Second Party	:	SIKKIM MANIPAL UNIVERSITY
Stamp Duty Paid By	:	MERITTRAC SERVICES PVT LTD
Stamp Duty Amount(Rs.)	:	100 (One Hundred only)

----------Please write or type below this line----------

Amendment No. 4 to the Service Agreement dated 02nd September 2013

This Amendment No. 4 dated 22nd March 2016 (hereinafter referred to as "Amendment") to the Service Agreement dated 02nd September 2013 and its subsequent Amendment dated 19th March 2014, 30th October 2014 and 1st December 2015 (hereinafter referred to as "Agreement"), is made

BETWEEN:

Sikkim Manipal University, a University set up under the Sikkim Manipal University of Health, Medical and Technological Sciences Act, 1995(Act No 9 of 1995) enacted by Sikkim State Legislature and having its principal offices at Gangtok, Sikkim (Hereinafter referred to as **'SMU'**) of the **first part**

SIKKIM MANIPAL UNIVERSITY

Vice Chancellor
Sikkim Manipal University
5th Mile, Tadong, Gangtok

Meritrac Services Private Limited Bangalore

Meritrac Services New Delhi

Statutory Alert:
1. The authenticity of this Stamp Certificate should be verified at www.shcilestamp.com. Any discrepancy in the details on this Certificate and as available on the website renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.

And

MeritTrac Services Private Limited a company incorporated under the provisions of the Companies Act, 1956, having its Corporate Office at Fourth Floor, Above Total Super Store, Sy.No.12/5,6,7&14, Sarjapura Mn Road, Varthur Hobli, Kaikondarahalli, Bengaluru, Karnataka – 560035, and India (hereinafter referred to as **"MeritTrac"**) of the **SECOND PART**

SMU and MeritTrac are hereinafter individually referred as the "Party" and collectively as the "Parties"

WHEREAS: SMU and MeritTrac wish to amend the Agreement to renew the term and include the additional commercial terms

Now, therefore, SMU and MeritTrac agree as follows:

1) Parties mutually agree to amend the Agreement by the commercial terms attached herewith as Annexure 5B
2) Parties mutually agree to extend the Term of the Agreement for further period of one year effective from 12th May, 2016 to 11th May, 2017.
3) The effective date of this Amendment is 01st January 2016
4) All terms not defined herein shall have the same meaning as set out in the Agreement
5) All other terms and conditions of the Agreement shall remain unchanged and are incorporated hereto by reference and shall apply to this Amendment
6) This Amendment shall be read along with Agreement and forms part of Agreement

In WITNESS WHEREOF, SMU and MeritTrac have caused this Amendment executed by their duty authorized representatives as of date mentioned herein above.

Sikkim Manipal University

By:

Vice Chancellor

NameSikkim Manipal University
5th Mile, Tadong, Gangtok

Title:

Date:

SIKKIM MANIPAL UNIVERSITY
TADONG, GANGTOK - SIKKIM

MeritTrac Services Pvt. Ltd.

By:

Name:

Title: Chief Executive Officer

Date:

MeritTrac Services Private Limited
Bangalore

MeritTrac Services Pvt. Ltd.
New Delhi

ANNEXURE 3.3

Commercials:

The rate for the January 2016 Examination is as follows:

Online Test: per Candidate
Offline Test: per Candidate

It is agreed that, from Mar'16, the rates are as follows:

Online Test: per Candidate
Offline Test: per Candidate

Terms:

1) UR/AUR/Marker will raise invoice in the name SMU

2) MT acting as "independent service provider to make payment" will process the payments on behalf of SMU and send a Debit Note to SMU.

3) Post completion of drive, MeritTrac will raise invoice as per the agreement by adjusting the above mentioned resource payments.

Vice Chancellor
Sikkim Manipal University
5th Mile, Tadong, Gangtok

SIKKIM MANIPAL UNIVERSITY
TADONG, GANGTOK - SIKKIM

MeritTrac Services Private Limited
Bangalore

MeritTrac Services Pvt. Ltd.
New Delhi

TAX INVOICE

MERITTRAC SERVICES PVT LTD #12/5,4th flr, Market Square,Kaikondarahalli, Sarjapur Main Rd,B'lore-560035 GST No : 29AACCM3521D1ZU PAN No : AACCM3521D	Original for Recipient	Invoice No. - KA/17/11/00078	Invoice Date - 28-02-2018
		Mode of payment Online	Payment Terms
		Customer PAN	AAAJS1172K
Bill To : Sikkim Manipal University 5TH MILE, TADONG GANGTOK 737102 GST No : 11AAAJS1172K1ZA	Ship To : Sikkim Manipal University 5TH MILE, TADONG GANGTOK 737102 GST No : 11AAAJS1172K1ZA	Customer POC	Dr. Mallikarjuna G
		PO/Contract Ref #	Contract
		PO/Contract Date	26.05.2017
		Company Contact details	
Place of Supply : Sikkim			

HSN/SAC	Description	Qty	UQC	Amount
	121715 Online Exams Scheduled in Feb'18		Numbers	47,468,850.00
Grand Total				47,468,850.00

RUPEES FOUR CRORE SEVENTY FOUR LAKH SIXTY EIGHT THOUSAND EIGHT HUNDRED FIFTY ONLY

Payment Instruction

Bank Name:	Yes Bank Limited
Account Name:	MERITTRAC SERVICES PVT.LTD
Account Type:	CURRENT ACCOUNT
Account No:	002281400000402
RTGS/IFSC Code:	YESB0000022
Swift/MICR Code :	YESB0000022
Branch:	Kasturba Road, Bangalore

For MERITTRAC SERVICES PVT LTD

Authorised Signatory

The services are not subject to reverse charge.

Cheques/DD's to be drawn in favor of "MeritTrac Services Private Limited"

KA/17/11/00073 Dated: 23.02.2018
Sikkim Manipal University
Contract Date:26-May-2017

Particulars	No's of Candidates	Rate	Amount
Online Exams Scheduled in Feb'18			4,74,68,850
Total			**4,74,68,850**
SGST @9%			-
CGST @9%			-
IGST @18%			-
Grand Total			**4,74,68,850**

MeritTrac Services Pvt. Ltd. New Delhi

VIT UNIVERSITY

(Estd. u/s 3 of UGC Act 1956)

VELLORE CHENNAI

www.vit.ac.in

Purchase Order

Purchase Order	0000025708	Date	31/01/2017	Page : 1	
Payment Terms	EOM	Freight Terms	Destination	Ship Via	Common
Buyer	Ravikumar S	Phone	04162202124,2202019	Currency	INR

Vendor : 0000001714

MeritTrac Services Pvt Ltd.,
No.125/ 1/-18, GK Arcade,Ist Floor, T Mariappa Road,
Jayanagar
Bangalore-560001
India

Ship To : VIT University
Vellore Tamil Nadu - 632014, India

Bill To : VIT University
: Vellore Tamil Nadu - 632014, India

Tax Exempt : N Tax Exempt ID : Po Reference : UG Admission-VITEEE2017

Line-Sch	Item/Description	Mfg ID	Quantity UOM	PO Price	Extended Amt
1	VITEEE 2017-On line process of students enrollment to result declarations- Estimated students - in Indian Cities Entrance Exams process Online application OMR Based Applications designing,printing & sale of applications,scanning & processing of OMR based application at VIT Vellore, Payment processing-DD challans,Helpdesk-Telephonic,online Exam Booking system for candidates,E-Hall ticket,SMS,Emails,center identification-upto 110cities in India,hardware's and software licenses, Network connectivity Test engine software components Installation-On service model for VITEEE 2017 & Technical resource support, Online Exam delivery and administration -up to 120 cities and result processing Cent res in India -Approx 120 cities Charges up to students - -per student Charges from tduents per student Charges for above students - per student If students strength reaches to and above, Meritrac would be providing Rs.5,00,000/- as discount Workings made approximate estimation of students enrollment and amendment would be made depends upon the students strength increase/decrease students - per student Rs. 1 onward Amendment made on 13.5.2016 after getting final details: Final status of VITEEE 2016 -Indian cities - students : Rate @ per student - Rate per student - Rate @ per student - ---------- Anticipated Totel students in India I ----------		1 LOT	50495000	50,495,000.00
2	VITEEE 2017 -On line process of students enrollment to result declarations- expected stdeunts enrollment at international cities-kuwait,muscat and dubai) nternational centers - -per student VITEEE2017 extimated students persons - per student Rs. ----------		1 LOT	2808000	2,808,000.00
				Taxes	0.00
				Total PO Amount	53,303,000.00

or VITEEE 2017 - Admissions -UG

Terms & Conditions

MeritTrac Services Pvt. Ltd. New Delhi

KARNATAKA POWER TRANSMISSION CORPORATION LTD.

Office of the

Telephone: 080-22274744
Fax : 080-22212456

Chief Engineer, Electricity,
Tendering & Procurement
Kaveri Bhavan, Bangalore-9

Encl:

Date:

No. CEE(T&P)/SEE(T&P)/EE(P)/AEEP-2/2017-18/ 3202-13

02 JUN 2017

To

M/s Merit Trac Services Pvt. Ltd.,
No.12/5, 4th Floor, Market Square,
Kaikondarahalli, Varthur Hobli,
Sarjapur Main Road,
Bengaluru-560 035.

LETTER OF INTENT
TO AWARD THE CONTRACT

Sir,

Sub : Providing support services and conducting of Online Aptitude Test (English/Kannada) for recruitment to various posts in KPTCL & ESCOMs.

Ref :
1. Enq. No. KPTCL/CEE/T&P/OAT/473/2016-17 dated 18-02-2017.
2. Technical Bid opened on 01.04.2017.
3. Price Bid Opened on 21.04.2017.
4. CPC meeting held on 24-05-2017.

****

1.0 We intend to enter into a Contract with you for providing support services and conducting Online Aptitude Test (English/Kannada) for recruitment to various posts in KPTCL & ESCOMs at the following rates, terms and conditions:

Particulars	Total no. of candidates online test to be conducted	Unit rate per candidate in Rs.	Service tax, @ 15% in Rs.	unit rate per candidate inclusive of service tax in Rs	Total cost inclusive of service Tax in Rs.
Providing support services and conducting of Online Aptitude Test (English/Ka					29880933

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nnada) for recruitment to various posts in KPTCL & ESCOMs, as per the scope, terms and conditions of tender.					

1.1 Prices: **FIRM.**

1.2 **Taxes :** The applicable service tax is 15%(Inclusive of Cess). Any variations in service tax during the contract period shall be to the account of KPTCL.

1.3 **Period of Contract**:
The period of contract for providing support services and conducting Online Aptitude Test (English/Kannada) for recruitment to various posts in KPTCL & ESCOMs is for the Year FY 2017-2018 only. However, which may be extended for one more year i.e. for the year FY 2018-2019 on the basis of concurrence of both parties.

2. Scope of Work

The scope of work is to conduct Online Aptitude Test on behalf of KPTCL & ESCOMs for recruitment to various posts in KPTCL & ESCOMs. Your firm have to conduct Online Aptitude Test at designated places, generate the scoring based on the Master Answer Keys provided by the Agency through which, KPTCL has entrusted the work of setting up of the Question Paper.

KPTCL has already invited applications and the list and total number of applicants eligible to take up the Online Aptitude Test is available. The Online Aptitude Test is to be conducted for recruiting of eligible candidates.

The online Aptitude Test will be of two (2) hours duration and for 100 marks with multiple choice answers. Each question will carry One (1) mark. There will be negative marking and 0.25 marks shall be deducted for each wrong answer. There will be no marks for unanswered questions.

The online question paper will be in English version only for Group A & B Posts [Assistant Executive Engineer (Elec.), Assistant Engineer (Elec./Civil) & Assistant Accounts Officer] and Group-C post [Junior Engineer (Elec./Civil)].

The candidates who have applied for other Group-C posts (Assistant and Junior Assistant) can take the Aptitude Test either in Kannada or English language. However, the candidates will be given an opportunity for exercising

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their option of taking up the test either in English or Kannada when they log on in the system on the day of test.

For the post of Junior Assistant and Assistant, the test has to be conducted in multiple sessions on consecutive dates. For all the other posts the test is to be conducted in a single session. Depending on the number of candidates test may also be conducted for 2 posts in a single day (Morning and Afternoon Session).

Necessary software for the above will have to be incorporated into the system by the firm.

The Admission Tickets for the Online Aptitude Test will be generated by KPTCL through M/s National Informatics Centre, Bengaluru.

The number of eligible candidates to take up the online Aptitude Test at various centres is as detailed below:

Test Centre	AAO	AE(Elec.)	JE(Elec.)	JE(Civil)	Assistant	Junior Assistant	TOTAL
Belgaum							
Bengaluru							
Davanagere							
Gulbarga							
Hubli-Dharwad							
Mangalore							
Mysore							
TOTAL							

(AAO-Assistant Accounts Officer, AE-Assistant Engineer and JE-Junior Engineer)

Duties and responsibilities :

(i) The firm shall identify the institutions with proper and adequate infrastructure at the preferred test centres and nearby centres.

(ii) Technical audit and finalization of test centres.

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(iii) Test venue identification (Educational Institutions / other Institutions) with adequate infrastructures, proper backup of power (UPS).

(iv) Mapping and finalization 20 days before the test and furnishing the same in the required format as desired by KPTCL.

(v) Providing link of location maps of each venue.

(vi) Providing Invigilators at all venues.

(vii) Maintaining/Attendance of the candidates at the venue.

(viii) Test centre audit to be undertaken to ensure test process compliances.

(ix) Training of Invigilators and System Administrators.

(x) Providing the details of the Test Administrators deployed by you.

(xi) The overall conduct of the Online Aptitude Test will be of your responsibility. However, the KPTCL reserves the rights to appoint Special Squad, Nodal Officer and Observers for monitoring of the activities of the Online Aptitude Test.

(xii) System Administrators' support for all infrastructure support and testing activities.

(xiii) A single point of contact (SPOC) to be nominated.

(xiv) Collection of TATs from the candidates and obtaining attendance of the candidates

(xv) Collation of Centre wise TAT and physical attendance sheets.

(xvi) Remote support, trouble shooting and monitoring from a centralized hub on the days of the test.

(xvii) Providing basic amenities to candidates at test centres.

Basic amenities like drinking water, hygienic wash rooms, proper ventilation, good lighting, proper seating arrangements and other amenities which KPTCL may insist for smooth conduct of test shall be provided by the firm.

(xviii) Registration/Help Desk at centres with adequate sign boards and Direction Boards to different labs including the details of seating arrangements.

(xix) Safe & secure custody of servers and data.

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(xx) Submission of Reports in the formats as desired by KPTCL.

(xxi) Handing over of the soft copy of the RAW DATA of Aptitude Test within 24 hours. One copy to KPTCL & other to the Agency entrusted with the task of setting of Question Paper.

The Data of candidates' captured reports should be back to the central server from all the examination centers and should also be encrypted and the decryption key should be with KPTCL. The DATA should be decrypted in the presence of KPTCL personnel. Immediately after decryption one copy of the RAW DATA should be handed over to KPTCL and the other to the Agency entrusted with the task of setting of question paper.

Your firm must use 256 bit encryption for transmission of the Question paper and the candidates responses also to be in encrypted form. The soft copy containing the raw data of the candidates responses has to be handed over on the same day of the test.

(xxii) The test should be on a LAN enabled platform, a preloaded server, to be carried by the authorized personnel to the allotted venue.

(xxiii) A secure channel to be established between the source and the destination for transmission of exam material in encrypted mode and password protected and MAC ID (Machine ID) of the machines used for the accessing the portal for downloading is to be mapped. The foot prints of the whole process to be clearly documented to retrace the path if required at a later stage. You have to use suitable encryption methods during the data transmission.

(xxiv) Ready plan of action in case of technical failures.

(xxv) Scoring must be handed over in a soft copy to KPTCL within 3 days after finalization of the challenges.

(xxvi) Your firm shall have to make presentations and attend all periodical meetings with the team of KPTCL officials and with the agency entrusted with the task of setting of question paper as and when required by KPTCL with regard to your Company's plan of action for smooth conducting of Online Aptitude Test. All the issues like locations of servers, capacity of servers, security of data transfer, infrastructure of Test centers, deployment of sufficient manpower in test centers and all the necessary arrangements undertaken by your Company shall be presented before the team of KPTCL officials.
All the suggestions/ guidelines issued by KPTCL officials from time to time during presentations, discussions and during examinations shall be adopted/implemented by your company without fail.

The tests shall be conducted in a highly professional and transparent manner, without any hiccups.

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Any lapse on the part of your company in the smooth conduct of the On Line Aptitude test to the satisfaction of KPTCL, will lead to imposition of liquidated damages /penalty, termination of contract, forfeiture of performance Bank Guarantee and black listing of your Company for a period up to three years.

3. Locations for Conducting Recruitment Exam:

The Online Aptitude Test is to be conducted in Bengaluru, Mysuru, Davanagere, Mangaluru, Hubli-Dharwad, Belagavi, Kalaburagi and other cities decided by KPTCL at different locations.

The locations may also be in Gadag, Mandya, Hassan, Tumkur, Bidar, Raichur, Bellary, Shimoga, Gubbi, Ramanagar, Haveri etc. and other nearby centers also where there is good and adequate infrastructure and connectivity.

However, the actual number of cities and centers may vary. The exact details of number of sessions/ schedules/locations etc will be finalized and intimated.

4. Liquidated damages :

Liquidated damages will be imposed on your company in case of delay/ errors as follows;

a)Technical failure due to Server, LAN and other issues @ Rs.600/- per candidate.

b) Delay in submission of the scores of the Online Aptitude Test after the prescribed date shall attract a liquidated damage of Rs.2,000/- per day of delay.

You shall agree that the sum specified above is not a penalty but a genuine pre-estimate of the loss/damage which will be suffered by KPTCL on account of delay caused by your company and the said amount shall be payable by you without proof of actual loss or damage caused by such delay. The total penalty applicable will not exceed 10% of the order value.

Liquidated damages will be levied on your company in the event of the test is not being completed on the designated date due to technical failure/ LAN/Server and other issues and if there is any delay in submission of the scores of the Online Aptitude Test within the stipulated date.

5. Performance Security:

a) Give your acceptance to the rate, terms and conditions of this LOA within 5 days from the date of this LOA.

b) Furnish contract performance security (as per section X of the bid document) for an amount equal to 10% of the contract value i.e., Rs.29,88,100/-(Twenty Nine Lakhs Eighty Eight Thousand One Hundred only) in conformity within Ten days from the date of this letter of intent.

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c) Performance Security shall be submitted in the form of Bank Guarantee / Demand Draft issued by a scheduled Bank as per format provided in section (X) of the bid document.
d) The validity of Performance Security shall be for 15 months.
e) You will have to enter into contract agreement on non-judicial stamp paper of Rs.200/- in the prescribed format, within 10 days from the date of this Letter of Intent.
In case of delay, Rs.500/- per day shall be imposed as penalty which will be deducted from your first bill.
f) If you fail or neglect any of your obligations under the contract it shall be lawful for KPTCL to forfeit either whole or any part of performance security furnished by you as compensation for any loss resulting from such failure.

6. EXECUTION TIME LIMIT:

The tentative schedule of the Online Aptitude Test is July 2017. However exact dates will be finalized and intimated. Your firm should have the capability to conduct the tests at a shortest possible notice from KPTCL.

7. PAYMENT TERMS:

100% payment shall be made at the office of Director (A & HR), KPTCL after
(a) Satisfactory completion of online test
(b) Generation of scores
(c) Handing over of the data as desired by KPTCL
(d) On receipt of the invoice with work completion certificate jointly certified by Deputy General Manager(Personnel) and Superintending Engineer (IT &MIS) of KPTCL Corporate Office, Kaveri Bhavan, Bengaluru.

Payment will be made after completion of each test drive for the posts undertaken.

8. Termination of Contract:

a. KPTCL may without prejudice to any other remedy for breach of contract may terminate the contract in whole or in parts.
i. If you fail to execute the job within stipulated time frame or to provide Data/reports accuracy as desired or to the entire satisfaction of KPTCL.
ii. If you fail to perform any other obligation(s) under the contract.

b. KPTCL may without prejudice, to other rights under law or the contract provided get the services of other agencies at the risk and cost of your company, in above circumstances.

9. Termination for insolvency:

KPTCL may also by giving written notice and without compensation to your company terminate the contract if your company becomes unwilling, bankrupt

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MitTrac Services

or otherwise insolvent without affecting KPTCL's right of action or remedy as hirer.

10. Force Majeure:

If any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (Hereinafter referred to as events) provided notice of happenings, of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such events be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such on performance or delay in performance under the contract shall be resumed as soon as practicable after such an event may come to an end or cease to exist, and the decision of KPTCL as to whether the services have been so resumed or not shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days either party may, at his option terminate the contract.

11. TERMINATION FOR CONVENIENCE:

KPTCL may, by written notice sent to your company, terminate the contract, in whole or in part, at any time for its convenience. The notice of termination shall specify the termination is for the owner's convenience, the extent to which performance of services provided under the contract is terminated and the date upon which such termination is effective.
The contractor upon receipt of such notice shall discontinue the services on the date and to the extent specified in the notice, make all reasonable efforts to obtain cancellation of all orders to the extent they are related to the services terminated and upon terms satisfactory to the KPTCL stop all activity related to the services terminated and assist the KPTCL in finalization of services provided under the contract by KPTCL.

12. EFFECT AND JURISDICTION OF CONTRACT:

a) The contract shall be considered as having come into force from the date of "Notification of Award" unless otherwise provided in the "Notification of Award".
b) The laws applicable to the contract shall be the law in force in India. The Courts of Bangalore in Karnataka State shall have exclusive jurisdiction in all matters arising under the contract.

c) All disputes or differences whatsoever arising between the Parties in relation to the contract shall be settled amicably. If however, the Parties

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are not able to resolve such dispute, then such dispute shall be settled in the Courts of Bangalore in Karnataka State.

13. Your company shall abide to all the terms and conditions stipulated in the tender documents and clarification/Amendments issued vide No:CEE(T&P)/14254 dated 15-03-2017 and shall be part of this contract.

14. Your company must have all statutory registrations (ESI, PF, PT, Service Tax, Sales Tax, VAT, Income Tax) and shall be able to establish compliance to such requirements.

15. Detailed Work Award will be issued by the Chief Engineer Electy., Tendering & Procurement, KPTCL, Bengaluru on receipt of acceptance/execution of contract agreement and furnishing of performance Bank Guarantee.

16. For all the online examination related issues and payments, correspondence may be made to the following address:
The Director(Admin & HR),
Corporate Office, KPTCL,
Kaveri Bhavan, K.G.Road,
Bengaluru-09.

Yours faithfully,

12/6/17

Chief Engineer, Electy.,
Tendering & Procurement.

Copy to:

1. The Director(Admin & HR), KPTCL, Kaveri Bhavan, Bengaluru for kind information.
2. The Financial Advisor(A&R), KPTCL, Kaveri Bhavan, Bengaluru.
3. The Superintending Engineer (Elecl.), MIS, KPTCL, Kaveri Bhavan, Bengaluru.
4. The Deputy General Manager(P), KPTCL, Kaveri Bhavan, Bengaluru.
5. The Controller of Accounts, T&P, KPTCL, Kaveri Bhavan, Bengaluru.
6. The Manager(IM), KPTCL, Kaveri Bhavan, Bengaluru.
7. The Accounts Officer(I/A), KPTCL, Board Office / T&P, Kaveri Bhavan, Bengaluru.
8. PS to Managing Director, to place the same before Hon'ble Managing Director, KPTCL, Bengaluru.
9. PS to Director (Transmission) to place the same before Hon'ble Director (Transmission), KPTCL, Bengaluru.
10. PS to Director(Finance) to place the same before Director(Finance), KPTCL, Bengaluru.
11. MF/OC.

MeritTrac Services Pvt. Ltd. New Delhi

State Institute of Health & Family Welfare
Jhalana Institutional Area,
Near Doordarshan Kendra, Jaipur-302004
www.sihfwrajasthan.com

ISO 9001 2008 Certified Institution

ISO 9001 REGISTERED

F-100(2)/SIHFW/Recuit-NHM/2015-16/ 15412 Date 22-01-16

To,
MeritTrac Services Pvt. Ltd,
4th floor, Above Total Superstore,
Sy. No.12/5. Kaikondarahalli, Varthur Hobli,
Sarjapur Main Road, Bengaluru-560035

Kind Attn: Krishan Kumar Gautam, Business Manager – Assessment Solutions (North & East Region)

Subject: Award of work order for conducting online examination for recruitment against 7851 posts
Ref: RFP No F-100 (2)/SIHFW/Recruit-NHM/ 2015-16/10441 dated 19.11.2015

Dear Sir,

With reference to your proposal and your acceptance of various terms and conditions and test requirements, State Institute of Health and Family welfare on behalf of NHM is pleased to place the Work Order (WO) for the conduct online examination for recruitment against various contractual positions under NHM

Nos. of posts –7851 vacancies	Price (Rupees)
GNM-3167 ANM-1789 Lab Technicians-48 Pharmacist-591 Physiotherapist-7 Optometrist-7 Audiologist cum speech therapist-7 Nursing Superintendent-4 Nursing Tutor-40 PHN-77 Senior Sanitary Inspector-31 Nursing Tutor (M.Sc. Nursing) College of Nursing Kota-9 Nursing Midwifery Tutor, for state Nodal center, Kota-2 Ayurvedic Doctors – 668 Homeopathic Doctors – 121 Unani Doctors - 109 Ayush Doctor RBSK-1024 Ayush Compunder-150	Rs16940000 /-inclusive all the taxes but exclusive of service tax as applicable. For approximate candidates (No of candidates may vary)

Phone : (O) 0141-2701938 • Telefax (Dir) : 0141-2706534
Email : sihfwraj@ymail.com

MeritTrac Services Pvt. Ltd. New Delhi

State Institute of Health & Family Welfare
Jhalana Institutional Area,
Near Doordarshan Kendra, Jaipur-302004
www.sihfwrajasthan.com
ISO 9001:2008 Certified Institution

Your agency shall be eligible for the period of one year from the date of agreement, subject to successful performance in current assignment. The scope of work shall be as per attached annexure. The payment schedule and terms shall be as per RFP and it's addendum on e-proc.

You are requested to sign the agreement (draft agreement enclosed) within 3 days on Non-Judicial stamp paper of 5000/- Rupees denomination.

The terms and conditions and the requirements shall be as per RFP and its addendum.

(Dr.M.L.Jain)
Director-SIHFW

F-100(2)/SIHFW/Recuit-NHM/2015-16/ Date

Copy for information

1. SA to Hon'ble HM
2. PS to PHS
3. PS to MD-NHM
4. Addl. DM&HS (Administration)
5. PD-NHM
6. FA-NHM
7. Guard File

(Dr.M.L.Jain)
Director-SIHFW

Encl: aa

Phone : (O) 0141-2701938 ▪ Telefax (Dir) : 0141-2706534
Email : sihfwraj@ymail.com

MediTrac Services Pvt. Ltd. New Delhi

Tel : 91-022-2503 9604 / 9746 / 9907
Fax : 91-022-2503 7332
E-mail : iiblexam@iibf.org.in
Web-site : www.iibf.org.in

INDIAN INSTITUTE OF BANKING & FINANCE

(ISO 9001 : 2008 Certified)
CIN: U91110MH1928GAP001391
Regd. Office: Kohinoor City, Commercial-II, Tower 1, 2nd Floor, Kirol Road, Kurla (W),
Mumbai- 400070. INDIA

TO WHOMSOVER IT MAY CONCERN

This is to certify that M/s. MeritTrac has been supporting Indian Institute of Banking & Finance (IIBF) in the conduct of JAIIB online examination.

MeritTrac has helped us in conducting technology based JAIIB examination as per the details given below:

Month & Year of exam	Type of Exam	Total No. of Exams Conducted	No. of exams in single sitting	No. of exam cities
May/June - 2014	Online	1,65,366	18,728	110

We are happy with MeritTrac's examination technology and its delivery capability. The activities carried out by MeritTrac for the examinations have been executed in professional manner and we are satisfied with their performance.

Mumbai,
18th July 2014

Joint Director
(Examinations)

MeritTrac Services Pvt. Ltd. New Delhi

To,

The Managing Director,
UPDESCO
Lucknow, UP

Subject: Declaration on in-house software development and own source code

Dear Sir,

This is to confirm that the proposed software used for conducting computer based exam is in-house developed and owned by MeritTrac Services. MeritTrac owns the complete source code of the software being used for conducting the computer based exam. More details can be provided post award of contract.

Kind Regards,

MeritTrac Services Private Limited Bangalore

Krishan Kumar Gautam
Regional Manager- Assessments
MeritTrac Services Pvt. Ltd.

MeritTrac Services Pvt. Ltd. New Delhi

To,

The Managing Director,
UPDESCO
Lucknow, UP

Subject: Declaration on having primary data centre with DR site infrastructure for data security

Dear Sir,

This is to confirm that MeritTrac services have tied up with Reliance Communications for primary data centre with DR site infrastructure for data security. Both the Data Centres are located in India in different seismic zones. The data centre is ISO 9001, 20000, & 27001 certified. The Data Centre is Tier 3 Data Centre hosted at DAKC Mumbai.

Details are enclosed herewith.

Kind Regards,

MeritTrac Services Private Limited Bangalore

Krishan Kumar Gautam
Regional Manager- Assessments
MeritTrac Services Pvt. Ltd.

MeritTrac Services Pvt. Ltd. New Delhi

Reliance Communications Infrastructure Limited
No. 72, 3rd Cross Road
Residency Road Cross.
Ashok Nagar, Richmond Town
Near Ballal Residency Hotel
Bengaluru 560025.

Tel : +91 80 3033 2100
www.rcom.co.in

TO WHOM SO MAY EVER IT MAY CONCERN

Dear Sir

MeritTrac Services Pvt. Ltd., group entity of Manipal Global Education Services and MaGE, have hosted their servers and applications from our Tier 3 Data Center at DAKC, Mumbai as per live contract No.:2000992 and 3000118

This is to confirm that the exclusive, secure, caged hosting space is used by them. Our Tier 3 Data Center at DAKC, Mumbai is ISO/IEC 20000-1:2011, ISO 9001:2008 and ISO/IEC 27001:2005. The current contract is a multi-year contract for 5 years and Reliance confirms that it has no objection in extending the current contract for Tier 3 Hosting Service for a period of next 5 years, at mutually agreed prices.

Assuring the best of services at all times.

For **Reliance Communications Infrastructure Ltd.,**

Santosh Varghese
Head -Sales
Key Accounts

MeritTrac Services Pvt. Ltd. New Delhi

BUREAU VERITAS
Certification

RELIANCE COMMUNICATIONS LIMITED
RELIANCE COMMUNICATIONS INFRASTRUCTURE LIMITED
RELIANCE IDC LIMITED

RELIANCE
Data Center

HEAD OFFICE : DHIRUBHAI AMBANI KNOWLEDGE CITY, KOPAR KHAIRANE, NAVI MUMBAI – 400 710, MAHARASHTRA, INDIA.

This is a multi-site certificate, additional site details are listed in the appendix to this certificate

Bureau Veritas Certification Holding SAS – UK Branch certifies that the Management System of the above organization has been audited and found to be in accordance with the requirements of the Management System standard detailed below.

Standard

ISO 9001:2015

Scope of certification

SALES, DESIGN & DEVELOPMENT, TESTING AND IMPLEMENTATION OF DATA CENTER PRODUCTS AND SOLUTIONS OPERATIONS AND MAINTENANCE OF DATA CENTER RESOURCES, 24X7 SUPPORT FOR SERVICES PROVISIONED, PROACTIVE AND REACTIVE MAINTENANCE OF EQUIPMENT & REVENUE ASSURANCE

Original cycle start date:	**26 February 2005**
Expiry date of previous cycle:	**05 March 2017**
Recertification Audit date:	**01 March 2017**
Recertification cycle start date:	**15 March 2017**

Subject to the continued satisfactory operation of the organization's Management System, this certificate expires on: **05 March 2020**

Certificate No. **IND17.5179Q/U** Version : **1** Revision date: **15 March 2017**

Signed on behalf of BVCH SAS – UK Branch
Ramesh KOREGAVE
Director, CERTIFICATION
South Asia Region

UKAS MANAGEMENT SYSTEMS
0008

Certification body address: *5th Floor, 66 Prescot Street, London, E1 8HG, United Kingdom.*

Local office: *"Marwah Centre" 6th Floor, Krishanlal Marwah Marg, Opp. Ansa Industrial Estate, Off Saki Vihar Road, Andheri (East), Mumbai – 400 072, India.*

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the organization.
To check this certificate validity please call **+91 22 6695 6300.**

MailTrac Services Pvt. Ltd. New Delhi

BUREAU VERITAS
Certification

Appendix to the certification

RELIANCE COMMUNICATIONS LIMITED
RELIANCE COMMUNICATIONS INFRASTRUCTURE LIMITED
RELIANCE IDC LIMITED

RELIANCE
Data Center

Standard

ISO 9001:2015

Scope of certification

HEAD OFFICE : SALES, DESIGN & DEVELOPMENT, TESTING AND IMPLEMENTATION OF DATA CENTER PRODUCTS AND SOLUTIONS OPERATIONS AND MAINTENANCE OF DATA CENTER RESOURCES, 24x7 SUPPORT FOR SERVICES PROVISIONED, PROACTIVE AND REACTIVE MAINTENANCE OF EQUIPMENT

SITE	ADDRESS	SCOPE
MUMBAI – IDC 1, 2, 3, 4	DHIRUBHAI AMBANI KNOWLEDGE CITY, KOPAR KHAIRANE, NAVI MUMBAI – 400 710, MAHARASHTRA, INDIA.	OPERATIONS AND MAINTENANCE OF DATA CENTER RESOURCES, 24X7 SUPPORT FOR SERVICES PROVISIONED, PROACTIVE AND REACTIVE MAINTENANCE OF EQUIPMENT
BANGALORE - IDC 1	NO. 49, KHANIJA BHAVAN,GROUND FLOOR, RACE COURSE. ROAD, BANGALORE – 560 001, KARNATAKA, INDIA.	
BANGALORE - IDC 2	NO. 20, HMT CAMPAUS, BEHIND BFW FACTORY YESHWANTHPURA, POST, BANGALORE – 560 022, KARNATAKA, INDIA.	
BANGALORE - IDC 3	NO. 16, SADARAMANGALA INDUSTRIAL AREA, WHITE FIELD ROAD, WHITE FIELD, BANGALORE – 560 048, KARNATAKA, INDIA.	
CHENNAI	IDC-1, RELIANCE HOUSE, NO.6, HADDOWS ROAD, NUNGAMBAKKAM, CHENNAI – 600 006, TAMIL NADU, INDIA.	
HYDERABAD	PLOT NO. 20, HITEC CITY LAYOUT, SURVAY NO. 64, MADHAPUR, RR DISTRICT, HYDERABAD – 400 709, TELANGANA, INDIA.	

Certificate No. **IND17.5179Q/U** Version: **1** Revision date: **15 March 2017**

Signed on behalf of BVCH SAS – UK Branch
Ramesh KOREGAVE
Director, CERTIFICATION
South Asia Region

UKAS MANAGEMENT SYSTEMS
0008

Certification body address: *5th Floor, 66 Prescot Street, London, E1 8HG, United Kingdom.*

Local office: *"Marwah Centre" 6th Floor, Krishanlal Marwah Marg, Opp. Ansa Industrial Estate, Off Saki Vihar Road, Andheri (East), Mumbai – 400 072, India.*

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the organization.
To check this certificate validity please call **+91 22 6695 6300.**

Mettac Services Pvt. Ltd. New Delhi

BUREAU VERITAS
Certification

RELIANCE COMMUNICATIONS LIMITED
RELIANCE COMMUNICATIONS INFRASTRUCTURE LIMITED
RELIANCE IDC LIMITED

RELIANCE

HEAD OFFICE : IDC-1, IDC-2 , IDC-3, IDC-4 & IDC-NOC DHIRUBHAI AMBANI KNOWLEDGE CITY, KOPAR KHAIRANE, NAVI MUMBAI – 400 710, MAHARASHTRA, INDIA.

This is a multi-site certificate, additional site details are listed in the appendix to this certificate

Bureau Veritas Certification Holding SAS certify that the Management System of the above organization has been audited and found to be in accordance with the requirements of the management system standard detailed below

Standard

ISO/IEC 20000-1:2011

Scope of certification

IT SERVICE MANAGEMENT SYSTEM FOR THE PROVISION OF IT INFRASTRUCTURE MANAGEMENT SERVICES, CONSISTING OF CO-LOCATION SERVICES, APPLICATION SUPPORT SERVICES, HOSTING SERVICES AND DATA CENTER BUILD AND MAINTENANCE SERVICES

Original cycle start date:	**11 December 2008**
Expiry date of previous cycle:	**10 December 2017**
Recertification Audit date:	**15 November 2017**
Recertification cycle start date:	**11 December 2017**

Subject to the continued satisfactory operation of the organization's Management System, this certificate expires on: **10 December 2020**

Certificate No. **IND17.0054** Version : **1** Revision date: **08 December 2017**

Signed on behalf of BVCH SAS
Ramesh KOREGAVE
Director, CERTIFICATION
South Asia Region

itSMF ISO/IEC 20000 — ISO/IEC 20000 ACCREDITED BY APM GROUP

Certification body address: *67/71 Boulevard de Château, 92200 Neuilly-sur-Seine, France.*

Local office: *Bureau Veritas (India) Private Limited (Certification Business) "Marwah Centre" 6th Floor, Krishanlal Marwah Marg, Opp. Ansa Industrial Estate, Off Saki Vihar Road, Andheri (East), Mumbai – 400 072, India.*

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the organization.
To check this certificate validity please call **+91 22 6695 6300.**

MeritTrac Services Pvt. Ltd. New Delhi

BUREAU VERITAS
Certification

Appendix to the certification

RELIANCE COMMUNICATIONS LIMITED
RELIANCE COMMUNICATIONS INFRASTRUCTURE LIMITED
RELIANCE IDC LIMITED

RELIANCE

Standard

ISO/IEC 20000-1:2011

SITE	SITE ADDITION DATE	ADDRESS	SCOPE
HO	11-12-2008	IDC-1, IDC-2 , IDC-3, IDC-4 & IDC-NOC DHIRUBHAI AMBANI KNOWLEDGE CITY, KOPAR KHAIRANE, NAVI MUMBAI – 400 710, MAHARASHTRA, INDIA.	IT SERVICE MANAGEMENT SYSTEM FOR THE PROVISION OF IT INFRASTRUCTURE MANAGEMENT SERVICES, CONSISTING OF CO-LOCATION SERVICES, APPLICATION SUPPORT SERVICES, HOSTING SERVICES AND DATA CENTER BUILD AND MAINTENANCE SERVICES
SITE 2	11-12-2008	IDC-1 & IDC NOC, NO. 49 , KHANIJA BHAVAN,GROUND FLOOR, RACE COURSE ROAD, BENGALURU – 560 001, KARNATAKA, INDIA.	
SITE 3	11-12-2008	IDC-2, NO. 20, HMT CAMPAUS, BEHIND BFW FACTORY YESHWANTHPURA POST, BENGALURU – 560 022, KARNATAKA, INDIA.	
SITE 4	11-12-2008	IDC-3, NO. 16, SADARAMANGALA INDUSTRIAL AREA,WHITE FIELD ROAD, WHITE FIELD, BENGALURU – 560 048, KARNATAKA, INDIA.	
SITE 5	14-05-2010	IDC-1, RELIANCE HOUSE, NO.- 6, HADDOWS ROAD, NUNGAMBAKKAM, CHENNAI – 600 006, TAMIL NADU, INDIA.	
SITE 6	14-05-2010	IDC-1, PLOT NO. 20, HITEC CITY LAYOUT, SURVEY NO. - 64, MADHAPUR, RR DISTRICT, HYDERABAD – 500 019, TELANGANA, INDIA.	

Certificate No. IND17.0054 **Version: 1** Revision date: **08 December 2017**

Signed on behalf of BVCH SAS
Ramesh KOREGAVE
Director, CERTIFICATION
South Asia Region

itSMF ISO/IEC 20000 ISO/IEC 20000 ACCREDITED BY APM GROUP

Certification body address: *67/71 Boulevard de Château, 92200 Neuilly-sur-Seine, France.*

Local office: *Bureau Veritas (India) Private Limited (Certification Business) "Marwah Centre" 6th Floor, Krishanlal Marwah Marg, Opp. Ansa Industrial Estate, Off Saki Vihar Road, Andheri (East), Mumbai – 400 072, India.*

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the organization.
To check this certificate validity please call **+91 22 6695 6300.**

MeritTrac Services Pvt. Ltd. New Delhi

BUREAU VERITAS
Certification

RELIANCE COMMUNICATIONS LIMITED
RELIANCE COMMUNICATIONS INFRASTRUCTURE LIMITED
RELIANCE IDC LIMITED

RELIANCE

HEAD OFFICE: IDC1, IDC2, IDC3, IDC4, NOC DHIRUBHAI AMBANI KNOWLEDGE CITY, KOPAR KHAIRANE, NAVI MUMBAI – 400 710, MAHARASHTRA, INDIA.

This is a multi-site certificate, additional site details are listed in the Appendix to this certificate

Bureau Veritas Certification Holding SAS – UK Branch certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system Standard detailed below

Standard

ISO/IEC 27001:2013

Scope of certification

THE INFORMATION SECURITY MANAGEMENT SYSTEM OF RELIANCE INTERNET DATA CENTER (IDC) COMPRISING OF RELIANCE IDC OWNED "NETWORK TECHNOLOGY" AND "DATA HOSTING INFRASTRUCTURE" TO FACILITATE ITS FOLLOWING SERVICES:

- CO-LOCATION SERVICES
- DEDICATED HOSTING SERVICES
- SHARED HOSTING SERVICES
- MANAGED VALUE ADDED SERVICES

IT EXTENDS TO ALL INFORMATION, SOFTWARE, PHYSICAL ASSETS INSTALLED AND USED TO RUN DATACENTER OPERATIONS
THE SCOPE DOES NOT INCLUDE CUSTOMER OWNED INFRASTRUCTURE HOSTED AT RELIANCE IDC

STATEMENT OF APPLICABILITY VERSION ISSUE 2 REV 1.0 DATED 01/03/2017

Original cycle start date:	**30 May 2008**
Expiry date of previous cycle:	**30 May 2017**
Recertification Audit date:	**03 May 2017**
Recertification cycle start date:	**30 May 2017**

Subject to the continued satisfactory operation of the organization's Management System, this certificate expires on: **30 May 2020**

Certificate No. **IND17.0429/U** Version: **1** Revision date: **30 May 2017**

Signed on behalf of BVCH SAS – UK Branch
Ramesh KOREGAVE
Director, CERTIFICATION
South Asia Region

UKAS MANAGEMENT SYSTEMS
0008

Certification body address: *5th Floor, 66 Prescot Street, London, E1 8HG, United Kingdom.*

Local office: *"Marwah Centre" 6th Floor, Krishanlal Marwah Marg, Opp. Ansa Industrial Estate, Off Saki Vihar Road, Andheri (East), Mumbai – 400 072, India.*

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the organization. To check this certificate validity please call **+91 22 6695 6300.**

MeriTrac Services Pvt. Ltd. New Delhi

BUREAU VERITAS
Certification

Appendix to the certification

RELIANCE COMMUNICATIONS LIMITED
RELIANCE COMMUNICATIONS INFRASTRUCTURE LIMITED
RELIANCE IDC LIMITED

RELIANCE

Standard

ISO/IEC 27001:2013

SITE	ADDRESS	SCOPE
NAVI MUMBAI (HEAD OFFICE)	IDC1, IDC2, IDC3, IDC4, NOC DHIRUBHAI AMBANI KNOWLEDGE CITY, KOPAR KHAIRANE, NAVI MUMBAI – 400 710, MAHARASHTRA, INDIA.	THE INFORMATION SECURITY MANAGEMENT SYSTEM OF RELIANCE INTERNET DATA CENTER (IDC) COMPRISING OF RELIANCE IDC OWNED "NETWORK TECHNOLOGY" AND "DATA HOSTING INFRASTRUCTURE" TO FACILITATE ITS FOLLOWING SERVICES: • CO-LOCATION SERVICES • DEDICATED HOSTING SERVICES • SHARED HOSTING SERVICES • MANAGED VALUE ADDED SERVICES IT EXTENDS TO ALL INFORMATION, SOFTWARE, PHYSICAL ASSETS INSTALLED AND USED TO RUN DATACENTER OPERATIONS THE SCOPE DOES NOT INCLUDE CUSTOMER OWNED INFRASTRUCTURE HOSTED AT RELIANCE IDC STATEMENT OF APPLICABILITY VERSION ISSUE 2 REV 1.0 DATED 01/03/2017
BANGALORE IDC1	IDC-1, NO.49, KHANIJA BHAVAN, GROUND FLOOR, RACE COURSE ROAD, BANGALORE – 560 001, KARNATAKA, INDIA.	
BANGALORE IDC2	IDC-2, NO 20, HMT CAMPAUS, BEHIND BFW FACTORY YESHWANTHPURA POST, BANGLORE – 560 022, KARNATAKA, INDIA.	
BANGALORE IDC3	IDC-3, NO.16, SADARAMANGALA INDUSTRIAL AREA, WHITE FIELD ROAD, WHITE FIELD, BANGALORE – 560 048, KARNATAKA, INDIA.	
HYDERABAD	PLOT NO. 20, HITEC CITY LAYOUT, SURVEY NO. 64, MADHAPUR, RR DISTRICT, HYDERBAD – 500 019, INDIA.	
CHENNAI	IDC-1, RELIANCE HOUSE, NO-6, HADDOWS ROAD, NUNGAMBAKKAM, CHENNAI – 600 006, TAMIL NADU, INDIA.	

Certificate No. **IND17.0429/U** Version: **1** Revision date: **30 May 2017**

Signed on behalf of BVCH SAS – UK Branch
Ramesh KOREGAVE
Director, CERTIFICATION
South Asia Region

UKAS MANAGEMENT SYSTEMS
0008

Certification body address: *5th Floor, 66 Prescot Street, London, E1 8HG, United Kingdom.*

Local office: *"Marwah Centre" 6th Floor, Krishanlal Marwah Marg, Opp. Ansa Industrial Estate, Off Saki Vihar Road, Andheri (East), Mumbai – 400 072, India*

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the organization. To check this certificate validity please call **+91 22 6695 6300.**

MeritTrac Services Pvt. Ltd. New Delhi

Branch Office:
TUV INDIA PRIVATE LIMITED
No.8, PDS Tower, 2nd Floor,
III Main Road, Opp. KSSIDC Tech Park
Rajajinagar Industrial Estate,
Bangalore - 560044
Phone: (080) 40823000
Telefax: (080) 40823031
Email: blore@tuv-nord.com
Website: www.tuvindia.co.in

26 Mar. 18

To,

M/s. MERITTRAC SERVICES PVT. LTD. (CONTROLLER OF EXAMINATIONS OFFICE).,
Sy. No. 12/5, 4th Floor, Above Total Superstore,
Kaikondarahalli,Sarjapura Main Road,
Varthur Hobli,
Bengaluru-560 035
Karnataka, India.

Kind Attn : Mr. Elanchezhiyan Ganesan

Dear Sir,

Sub : Recommendation Letter of ISO 27001:2013 & ISO 9001:2015 recertification – Reg.,

This is in reference to the **ISO 27001:2013 & ISO 9001:2015** recertification assessments conducted on **30th January to 02nd February 2018 - ISMS & 26th February 2018 - QMS** at your above mentioned location.

The audit has been successful and the company is recommended for **ISO 27001:2013 & ISO 9001:2015** recertification for the below given scope :-

ISO 27001:2013: "Management of Information Security systems applicable to the office of the Controller of Examinations, in accordance with MeritTrac Services Pvt. Ltd. (The Office of the Controller of Examination)".

ISO 9001:2015: "Testing and Assessment related to Human Resources, Application Processing, Generation of Question Bank, Preparation and Delivery of Question Papers / Assessments & Results Processing".

The Recertificate will be issued by us after receiving the approval from H.O.

We congratulate you and your team for your endeavours and successful compliance of **ISO 27001:2013 & ISO 9001:2015** recertification.

Yours Faithfully,
For TUV India Private Limited

Venkatesh Prasad
Product Head-Certification & Training

MeritTrac Services Pvt. Ltd. New Delhi

TÜV NORD

CERTIFICATE

Management system as per
ISO 9001 : 2008

In accordance with TÜV NORD CERT procedures, it is hereby certified that

MERITTRAC SERVICES PRIVATE LIMITED
CONTROLLER OF EXAMINATIONS OFFICE
Sy.No.12/5, 4th Floor, Above Total Superstore,
Kaikondarahalli, Varthur Hobli, Sarjapura Main Road,
Bengaluru - 560 035, Karnataka,
India

MeritTrac
India's Largest Skills Assessment Company

applies a management system in line with the above standard for the following scope

Testing and Assessment related to Human Resources, Application Processing, Generation of Question Bank, Preparation and Delivery of Question papers/Assessments & Results Processing

Certificate Registration No. **44 100 15390534**
Audit Report No. **2.5-4477/2009**

Valid until **28.03.2018**

S.K.Kulka

Certification Body
at TÜV NORD CERT GmbH

Issue **29.03.2015**
Place : **Mumbai**

This certification was conducted in accordance with the TÜV NORD CERT auditing and certification procedures and is subject to regular surveillance audits.

TÜV NORD CERT GmbH Langemarckstrasse 20 45141 Essen www.tuev-nord-cert.com

TÜV India Pvt. Ltd., 801, Raheja Plaza – 1, L.B.S. Marg, Ghatkopar (W), Mumbai - 400 086, India www.tuvindia.co.in

IAF

DAkkS
Deutsche
Akkreditierungsstelle
D-ZM-12007-01-01

MeritTrac Services Pvt. Ltd.

TÜV NORD

CERTIFICATE

Management system as per
ISO/IEC 27001 : 2013

In accordance with TÜV NORD CERT procedures, it is hereby certified that

MeritTrac Services Private Limited
Controller of Examinations Office
Sy No. 12/5, 4th Floor, Above Total Superstore,
Kaikondarahalli, Varthur Hobli, Sarjapura Main Road,
Bengaluru - 560 035, Karnataka,
India

MeritTrac™
India's Largest Skills Assessment Company

applies a management system in line with the above standard for the following scope

Management of Information Security Systems applicable to the Office of the Controller of Examinations, In accordance with MeritTrac Services Pvt. Ltd. (The Office of the Controller of Examination)

As per the latest Statement of Applicability

Certificate Registration No. 44 121 15390554
Audit Report No. 2.5-4477/2009

Valid from 2015-04-10
Valid until 2018-04-09
Initial certification 2015

Certification Body
at TÜV NORD CERT GmbH

Essen, 2015-04-10

This certification was conducted in accordance with the TÜV NORD CERT auditing and certification procedures and is subject to regular surveillance audits.

DAkkS
Deutsche
Akkreditierungsstelle
D-ZM-12007-01-03

MeritTrac Services Pvt. Ltd.

KPMG

This is to affirm that

MeritTrac Services Private Limited

has been appraised at

Level 3

of the Capability Maturity Model Integration for Development, Version 1.3

Based on Standard CMMI Appraisal Method for Process Improvement (SCAMPI Class A) version 1.3 developed by CMMI Institute, USA.

Organization Unit – **Pariksha Design and Development Unit**

Appraisal Date – June 12th , 2017 to 16th , 2017. Appraisal Expiration Date – 16-June-2020

HansRaj Takemal, KPMG
CMMI Institute Certified
Lead Appraiser ID SEI ID #0800955-02

Gopal Devanahalli
Sponsor

Appraisal Team Members –Chirag shah, Dedeapya Amara, Rahul Krishnan, satyabrata panda

Please refer Appraisal Disclosure Statement (ADS) for appraisal details. Certificate issued on July 13th , 2017. Capability Maturity Modelling and CMMI are registered in U.S. Patent &Trademark office. SCAMPI & SCAMPI Lead Appraiser are a service mark of Carnegie Mellon University. ,

MeritTrac Services Pvt. Ltd. New Delhi

1.0 SCOPE

1.1	Service Request No.	:	**IT/2017-18/305**
1.2	Name and address of client	:	M/s. MeritTrac Services P Limited No 12/5 4th Floor, Market Square, Kaikonddarahalli Varthur Hubli, Sarjapur Main Road, Bangalore
1.3	Description & Identification of Item	:	MeritTrac Pariksha – Test Player Module
1.3.1	Sample received on	:	05-05-2017
1.3.2	Test Completed on	:	24-08-2017
1.3.3	No. of items tested	:	MeritTrac Pariksha – Test Player Module http://192.168.2.3:8080/safebrowser
1.4	Test performed at	:	STQC-IT, Chennai
1.5	(a) Standard Test specification	:	MeritTrac Pariksha – Test Player Manual 07-04-2017, Ver. 1.0, TPManualV1.2 04-08-2017
	(b) Scope	:	Functional Testing
1.6	Major equipment / Tools used	:	Manual Testing

STQC * DGIT
05 SEP 2017
GOVT. OF INDIA - CHENNAI

AUTHORISED SIGNATORY

MeritTrac Services Pvt. Ltd.
New Delhi

3.0 Executive Summary

1. The application MeritTrac Pariksha – Test Player Module was tested for its Functionality as per the Software Requirements Specification.

2. Three cycles of testing was performed. Defects found in first and second cycle were fixed by the client and regression testing was performed in third cycle and found no defects

3. Testing was performed using Safe Browser

4. The Test results are given in the S.No 4.0 Test Results

4.0 Test Results

Sr.No.	Reference No	Test Type	Requirements	Observations	Remarks
1	1.1	1.1.1. Candidate validation	Shall validate every candidate correct credentials for the Question Paper and batch (scheduled exam)	Complied With	P
		1.1.2. Candidate verification	Shall verify that all the information about candidate OR captured from the candidate (MIF walk-in exam) is captured correctly. Shall provide an option for the candidate to verify the details before start of the exam.	Complied With	P
		1.1.3. Question Paper Rendering	Shall render Question Paper as per the rules set for the QP. Candidate responses shall be saved in the server as candidate navigates from the QP and shall calculate the result post completion of the examination	Complied With	P
		1.1.4. SEB (Safe Exam Browser)	Shall delivery exams of schedule and walk-in candidates in distributed delivery mode. Shall use create secure Assessment delivery environment for delivering high stake exams.	Complied With	P

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Sr.No.	Reference No	Test Type	Requirements	Observations	Remarks
2	2.1	2.1.1. Landing Page	Once the candidate types the URL on their browser, they shall be directed to the landing page where in detail out the requirements like browser support, preferred network speed and screen resolution	Complied With	P
3	3.1	3.1.1. Login Page	Candidate shall be login to application by providing User Id, password, check box and Sing-In button for conforming attendance. Login page shall have customer logo	Complied With	P
4	4.1	4.1.1. MIF Page	MIF –Mandatory Information Form shall be enabled for walking candidates with the details which are configurable. The following details were configured Personal Details a. First Name (Mandatory) b. Last Name (Optional) c. Nationality (Optional) d. Gender (Optional) e. Date Of Birth (Optional) f. Birth Location (Optional) g. Is PAN card available (Optional) Post filling the MIF form the candidate shall be asked confirmation about the same	Complied With	P
5	5.1	5.1.1. Confirmation Page (Common for Centralized and Distributed Events)	Confirmation page shall provide the details for confirmation from the candidate. 1. Candidate Name – As filled by the candidate in MIF 2. Application number – Internal reference of Question Paper 3. Language selection – Selecting	Complied With	P

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Sr.No.	Reference No	Test Type	Requirements	Observations	Remarks
			language at section level in case available. In current scenario, its only English language 4. Candidate image – Candidate image if uploaded during scheduling 5. Confirmation check box – For candidate to verify the details are correct 6. Continue or Cancel button for candidate to respond.		
6	6.1	6.1.1. Confirmation pop-up for language selection (Common for Centralized and Distributed events)	Candidate shall ask to confirm the language selected for the question paper. If candidate wants to change the language preference they can do so by cancelling and going back to confirmation page.	Complied With	P
7	7.1	7.1.1. Instructions Page	Instructions Page shall contain the following details 1. Instructions for the exam 2. It's timed (configurable) 3. Confirmation check box for candidate to ensure that instructions are read and understood 4. Start Exam button	Complied With	P
8	8.1	8.1.1. Question Rendering Page	The question rendering page shall have the following details 1. Customer log 2. Test/Exam name 3. Current section of the candidate 4. Place holder for candidate photo (if uploaded during scheduling) 5. Candidate name and LoginId 6. Remaining time 7. Language selection (if enabled. currently English only) 8. Resources menu with options for a. Calculator (if enabled while QP	Complied With	P

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Sr.No.	Reference No	Test Type	Requirements	Observations	Remarks
			creation) b. Instruction sheet reference c. Summary of the current state of QP attempting by the candidate 9. Font adjuster (Big, Medium and Small) 10. Section tab (details about the section in the QP) 11. Random navigation panel (left hand side question selection panel) 12. Question content with options 13. Marks assigned to the question 14. Legends for different types of state a question can be in a. Not answered b. Answered c. Marked for Review d. Answered and Marked 15. Buttons for a. Hiding random navigation panel b. Navigating to previous question c. Mark for review d. Clear the response e. Navigating to Next question f. End test		
9	9.1	9.1.1. Summery Pop-Up	After clicking "End Test " button summary pop-up window shall appear with details of each Section Total marks and Marked status with "Yes ", "No" button candidate to act on it. On button press "Yes" application shall pop-up Test end confirmation window. On confirm button press test shall end.	Complied With	P

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NTQC IT SERVICES, CHENNAI STQC DIRECTORATE MINISTRY OF ELECTRONICS AND INFORMATION TECHNOLOGY(MeitY) GOVERNMENT OF INDIA	REPORT NO: NTQC-IT/2017-18/365/426 Page 6 of 6
Application Functionality Test Report on MeritTrac Pariksha – Test Player Module Website http://192.168.2.3:8080/safebrowser	Date: 24-08.2017

Sr.No.	Reference No	Test Type	Requirements	Observations	Remarks
10	10.1	10.1.1. Score Report	Score report shall be shown to candidate only if it is enabled. The following details shall appear in the score report. 1. Candidate Name 2. Date of Exam 3. Number of questions in exam 4. Number of questions attempted by the candidate 5. Section details like – a. Name b. Max score c. Candidate score d. Percentage 6. Exit button to go back to landing page	Complied With	P

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MeritTrac Services Pvt. Ltd. New Delhi

To,

The Managing Director,
UPDESCO
Lucknow, UP

Subject: Declaration on Not been blacklisted by Central Government/any State Govt. departments/Public Sector Units in India

Dear Sir,

This is to confirm that MeritTrac Services Pvt Ltd is not been blacklisted by the central government/ any State Government/ Public Sector Undertaking in India, as on bid submission date.

Kind Regards,

Krishan Kumar Gautam
Regional Manager- Assessments
MeritTrac Services Pvt. Ltd.

INDIA NON JUDICIAL

Government of Karnataka

e-Stamp

सत्यमेव जयते

Certificate No.	:	IN-KA32797702168268P
Certificate Issued Date	:	12-May-2017 05:22 PM
Account Reference	:	NONACC (FI)/ kaksfcl08/ VIMANAPURA/ KA-BA
Unique Doc. Reference	:	SUBIN-KAKAKSFCL0814199844953045P
Purchased by	:	MERITTRAC SERVICES PVT LTD
Description of Document	:	Article 41 Power of Attorney
Description	:	POWER OF ATTORNEY
Consideration Price (Rs.)	:	0 (Zero)
First Party	:	MERITTRAC SERVICES PVT LTD
Second Party	:	GOPAL DEVANAHALLI
Stamp Duty Paid By	:	MERITTRAC SERVICES PVT LTD
Stamp Duty Amount(Rs.)	:	100 (One Hundred only)

COPY COPY COPY

Please write or type below this line

TO ALL TO WHOM THIS PRESENTS SHALL COME, MeritTrac Services Private Limited, a company registered under the Companies Act 1956, and having its Registered Office at Fourth Floor, Total Super Store, Sy. No. 12/5,6,7 & 14, Varthur Hobli, Kaikondarahalli, Sarjapura Main Road, Bangalore - 560035 (hereinafter called "the company")

MeritTrac Services Pvt. Ltd. New Delhi

Statutory Alert:

1. The authenticity of this Stamp Certificate should be verified at "www.shcilestamp.com". Any discrepancy in the details on this Certificate and as available on the website renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.

WHEREAS the Company intends to hereby appoint, constitute and nominate Mr. Gopal Devanahalli, presently employed by MeritTrac Services Private Limited, as the Chief Executive Officer, as its attorney to act in the name and on behalf of the Company, in order to enable him to discharge his duties and to exercise powers and authorities and acts in the name of and on behalf of the Company in the manner and to the extent hereinafter specified.

NOW KNOW YOU ALL AND THESE PRESENTS WITNESS THAT THE COMPANY DOTH HEREBY nominates, constitutes and appoints the said Mr. Gopal Devanahalli, Chief Executive Officer, whose specimen signature is appended below as its true and lawful attorney (hereinafter referred to as "the said Attorney") to exercise the following powers, authorities for and on behalf of and the name of the Company and to do and transact the following acts, deeds and things as hereinafter mentioned on behalf of and for the Company that is to say;

1. To manage the affairs of the Company efficiently and faithfully and in a manner conducive to the interest of the Company.

2. To maintain proper control on and discipline in the staff employed and to initiate disciplinary proceedings against any member of the staff employed in the Company for any act of indiscipline or misconduct or any other offence prescribed by the service rules made by the Company.

3. To pay the monthly salaries and other emoluments of the employees as sanctioned by the Company and to obtain receipt for the same.

4. To sign any deed or document or other paper required to be executed by or in favour of the Company including a lease or a leave or licence agreement or any other document required to be executed by the Company as approved by the Board.

5. To lodge for registration any document executed by or in favour of the Company and to admit execution thereof and do all acts and things required to be done for registration of such deed.

6. To comply with all statutory requirements affecting or relating the Company either under the Companies Act, the Income tax Act or under any other Central or State Act, Ordinance, Rules, Regulations, Notifications, Guidelines, Directors or Orders whatsoever having the force of law.

7. To accept any moneys on fixed deposit according to the schemes made by the Company for accepting fixed deposits and to issue and sign fixed deposits receipts in the form prescribed by the Company as approved by the Board.

8. To appoint agents or dealers for sale of the products of the Company on terms and conditions prescribed by the Company and to sign necessary letters or agreements for such appointments.

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9. To take on monthly tenancy basis or leave or license basis go-downs, storerooms or other suitable premises for storing the products of the Company and to pay the rent thereof as approved by the Board.

10. To demand, receive, recover, accept, exercise or utilize any claim, things, rights or any object to which the Company is entitled and to make and give receipts for the moneys and other property received for and on behalf of the Company.

11. To carry on correspondence with the customers of the Company including prospective customers, agents, brokers, dealers and other trade agents in connection with the business of the Company and to represent the Company at any programs or meetings in connection with or with a view to promote the business of the Company.

12. To commence and prosecute any suit or other legal action or proceedings in relation the business of the Company and for recovery of any moneys, good or other properties of the Company or establishing a right related to the business of the Company and to defend any suit or legal proceedings against the Company by any person or other company, and for that purpose to sign, affirm, or declare plaints, statements of defence, petitions, affidavits and other papers as may be require to be done and to appoint any advocate or solicitor for that purpose as approved by the Board.

13. To insure the stocks of the Company wherever stocked and to pay the premium in respect thereof from time to time.

14. To appear before any official of the Government in connection with the affairs of the Company or to appoint a suitable agent to do the same on behalf of the Company.

15. To refer to arbitration any dispute in connection with the business of the Company and to attend to such arbitration personally or through advocates and to do all such acts or things as may be required in that behalf.

16. To negotiate with any party for settlement of any dispute or claim and to compromise or compound the same in the best interest of the Company as advised by the Board.

17. To receive moneys and other property payable to the Company by way of sale of the products, commissions or any other account from the customers, agents, shopkeepers and other persons whatsoever and to pass valid receipts for the same and to credit the moneys so received in the Bank Account of the Company.

18. To sign, seal, swear, affirm, declare, deliver, execute, enter into, acknowledge, perfect and do all such contracts, conveyances, leases, mortgages, transfers, releases, agreements, re-conveyances, reassignments, releases, agreements, pleadings, affidavits, declarations, petitions, returns, refund orders of income tax, super tax, gift tax, expenditure tax and any other tax assurances, deeds, documents, instruments, acts, matter and things as shall be requisite or as the attorney may deem necessary, proper or expedient for or in relation to all or any of the purposes or matters aforesaid. However making any claim, disclaimer, surrender, election or consent of a material nature for any tax related issues would require the approval of the Board.

19. To concur with any other person or persons interested in doing any of the acts or things

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as aforesaid.

20. To ask, demand, sue for and recover, receive payments of and give good and valid receipts, releases, discharges and indemnities for all the moneys, securities for moneys, profits, debts, goods, chattels, stocks, shares belonging to the Company whether solely or jointly with any other person or persons.

21. To commence, carry or defend, appear or appeal in all suits, departmental appeals, appeals before the court of law, appellate bodies or tribunals and other legal proceedings and demand touching any matter or thing in which the Company may in any way concerned whether solely or jointly with any other person or persons as aforesaid.

22. To receive the interest and income, arising from any securities or other property now or hereafter belonging to the Company whether solely or jointly as aforesaid.

23. To give, vary and revoke instructions as to the manner in which any moneys payable (whether periodically or otherwise) or dealt with and to make and submit returns and afford required information relating to income tax, super tax, excess profits tax, business profit tax, wealth tax, expenditure tax and taxation generally.

24. To sign all plaints, written statements, affidavits, applications, petitions, reference papers, appeals and such other connected documents as may be required in connection with legal proceedings arising out of the Company's contracts for hire purchase or any other finance business and to accept anysuch writ or summons and or other legal process as shall be requisite or expedient;

25. To present or oppose any petition for winding up or bankruptcy, to attend and vote as proxy at any meetings of creditors, to make and file proofs of claim; and generally to act in any liquidation, bankruptcy or insolvency proceedings;

26. To sign and issue deposit receipts to the depositors credit and debit notes to the parties with whom the Company has any business dealings;

27. To negotiate, finalize, submit tender bid documents on behalf of the Company including any modifications, amendments thereto and to do all such acts, matters, deeds and things necessary, including delegation of authorisation as deem fit from time to time, for executing and submitting tender bid and related documents as may be required, necessary and expedient or desirable for giving effect to the same.

28. And generally to do all acts and things incidental to the powers hereinabove mentioned and all other acts and things necessary for carrying on the business of the Company to such an extent and with such limits and restrictions as may be stipulated by the directors from time to time by a resolution of the Board or Committee of the Company.

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IN WITNESS WHEREOF THE COMMON SEAL OF MERITTRAC SERVICES PRIVATE LIMITED HAS HEREUNTO BEEN AFFIXED ON THIS THE 12TH DAY OF MAY IN THE YEAR 2017.

THE COMMON SEAL OF within named MeritTrac Services Private Limited has been affixed hereto pursuant to the Resolution passed by its Board of Directors at their meeting dated April 28th, 2017.

In the presence of:
Mr. Shriniwas Joshi, Director

And Mr. Gopal Devanahalli, Chief Executive Officer, MeritTrac Services Private Limited, who has subscribed his signature hereto in token thereof

Specimen Signature of Mr. Gopal Devanahalli

All the above executants and signatories have respectively signed before and in my presence in the form, manner and capacity as indicated hereinabove.

Bangalore

MeritTrac Services Pvt. Ltd. New Delhi